

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #091-2023

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED
TAX BILLS IN ACCORDANCE WITH P.L. 1994, C. 72**

WHEREAS, the Morris County Board of Taxation is unable to certify the tax rate for the Borough of Mendham in a timely manner; and

WHEREAS, without a certified tax rate the Tax Collector of the Borough of Mendham will therefore be unable to mail the 2023-2024 tax bills on a timely basis; and

WHEREAS, the Borough of Mendham Tax Collector, in consultation with the Borough's Chief Financial Officer, has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies; and

WHEREAS, the Finance Committee has reviewed the Tax Collectors recommendation to issue estimated tax bills.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Mendham, in the County of Morris and the State of New Jersey on this 14th day of June 2023 as follows:

1. The Borough of Mendham Tax Collector is hereby authorized and directed to prepare, and issue estimated tax bills for the Borough of Mendham for the third installment of 2023 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by L. 1994, c. 72 (N.J.S.A. 54:4-66.3).
2. The entire estimated tax levy is set at \$30,965,962.64. The estimated tax rate for 2023 is \$2.452.
3. In accordance with the law, the third quarter installment of 2023 taxes shall not be subject to interest until the later of August 10, 2023, or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain notice specifying the date on which interest may begin to accrue.

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #092-2023

**RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES
FOR THE 2023-2024 LICENSING TERM**

WHEREAS, the holders of liquor licenses in the Borough of Mendham have filed renewal applications with the Division of Alcoholic Beverage Control and with the Mendham Borough Clerk for the 2023-2024 licensing term; and

WHEREAS, the Borough Clerk has confirmed that all license renewal applications have been completed in all respects, that the New Jersey Division of Taxation has issued Tax Clearance Certificates as required for each of the licensees, and that all applicable fees have been paid and satisfied; and

WHEREAS, the Borough Clerk further confirmed that public health inspections were duly conducted at each of the licensed premises in accordance with N.J.S.A. 33:1-24 and provisions of Chapter 12 of the New Jersey State Sanitary Code concerning the operation and maintenance of Retail Food Establishments and there were no reported matters of concern; and

WHEREAS, the Mendham Borough Police Department conducted inspections of each of the licensed premises and records in accordance with N.J.S.A 33:1-35 and N.J.A.C 13:2-7.10 and reported that there were no items of concern; and

WHEREAS, the Borough Clerk has confirmed that no objections were filed, either written or in person, with respect to the renewal of any of the herein referenced liquor licenses.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that they are satisfied that all requirements have been met and hereby approve the renewal of each of the following liquor licenses for the 2023-2024 licensing term:

PLENARY RETAIL CONSUMPTION LICENSES

1418-33-001-002	Black Horse Tavern & Pub LLC (t/a The Black Horse Tavern & Pub)
1418-33-003-008	MacKenzie's LLC (t/a Piattino's Bistro)

PLENARY RETAIL DISTRIBUTION LICENSE

1418-44-002-004	Jiya and Kirtan LLC (t/a Village Wine & Liquors)
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CLUB LICENSES

1418-31-004-001	Pastime Club Inc.
1418-31-005-003	Roxiticus Golf Club

And,

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to file a certified copy of this Resolution with the Director of the Division of Alcoholic Beverage Control and is further authorized to issue an annual liquor license on the form and certificate approved by the Alcoholic Beverage Control Commission in the State of New Jersey for each of the herein-approved licenses for the 2023-2024 licensing term.

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #093-2023

RESOLUTION AUTHORIZING THE EXTENSION OF CONTRACT WITH GUARDIAN FOR DENTAL AND VISION INSURANCE COVERAGE THE PERIOD JULY 1, 2023 TO JUNE 30, 2024

WHEREAS, the Borough of Mendham offers dental and vision insurance coverage to Borough employees, under which participating employees pay the full cost of coverage, with no contribution from the Borough; and

WHEREAS, Guardian has agreed to a renewal with no increase in rate to the Vision Plan or Managed Dental Care and a reduction in rate to the PPO Dental Plan, and no change in plans during the extension period of one year, in accordance with the proposal dated July 1, 2023 attached hereto; and

WHEREAS, the Borough Administrator recommends that the contract with Guardian be extended for the period of July 1, 2023 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey, as follows:

1. An extension of the contract with Guardian for the one-year period of July 1, 2023 through June 30, 2024 in accordance with the proposal attached hereto and incorporated herein is hereby authorized.
2. This contract is awarded without competitive bidding in accordance with the exemption for insurance services per N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law, and because the services to be provided are extremely specialized in nature and require a degree of expertise, training and experience in the insurance industry. Additionally, the services to be provided are by their nature qualitative and thus no susceptible to being described by written specifications.
3. The appropriate Borough officials are authorized to execute the necessary documents to effectuate this Resolution.

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #094-2023

RESOLUTION AUTHORIZING THE REFUND OF A TAX LIEN FOR 2021 DELINQUENT SEWER CHARGES FOR PROPERTY LOCATED AT 77 E. MAIN STREET BLOCK 1401, LOT 1

WHEREAS, property located at 77 E. Main Street, Block 1401, Lot 1 was subject to Tax Sale on November 30, 2022, for delinquent 2021 sewer charges; and

WHEREAS, the tax sale lien on the property was sold to Pro Cap 8 FBO Firsttrust Bank; and

WHEREAS, East West Bank has a legal interest in the property and paid the tax sale lien for the delinquent 2021 sewer charges; and

WHEREAS, a refund to the third party lienholder is due; and

WHEREAS, the Tax Collector of Borough of Mendham has calculated the amount necessary to refund the lienholder is \$2,607.85; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that the Treasurer is authorized to issue a check in the amount of \$2,607.85 to refund the tax sale lienholder for property located at 77 E. Main Street, Block 1401, Lot 1, as follows:

<u>LIENHOLDER</u>	<u>AMOUNT TO BE REFUNDED</u>
Pro Cap 8 FBO Firsttrust Bank	\$1,807.85 Amount of the Lien
PO Box 774	<u>\$800.00</u> Amount of Premium
Fort Washington, PA 19034-0774	<u>\$2,607.85</u> Grand Total

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #095-2023

**RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE MENDHAM
MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2024
(FISCAL GRANT CYCLE OCTOBER 2020 – JUNE 2025)
FORM 1B**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mendham Borough Mayor and Council further recognize that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mendham Borough has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey as follows:

1. The Mendham Borough Council authorizes the submission of a strategic plan for the Mendham Municipal Alliance grant for fiscal year 2024 annually allocated in the amount of:

DEDR	\$5,056.00
Cash Match	\$1,264.00
In-Kind	\$3,792.00

2. The Mendham Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

This Resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #096-2023

RESOLUTION AUTHORIZING THE APPOINTMENT OF DEPARTMENT OF PUBLIC WORKS ASSISTANT SUPERINTENDENT PETER HAFEMEISTER TO THE POSITION OF DEPARTMENT OF PUBLIC WORKS SUPERINTENDENT, EFFECTIVE JULY 1, 2023

WHEREAS, the Borough of Mendham has a need to appoint a Department of Public Works Superintendent due to the retirement of the current Superintendent; and

WHEREAS, the Personnel Committee has reviewed and recommended the appointment of Peter Hafemeister; and

WHEREAS, Peter Hafemeister, Certified Public Works Manager (CPWM), is currently serving as the Department of Public Works Assistant Superintendent; and

WHEREAS, the Borough has determined that Peter Hafemeister possesses the necessary license, education, experience, and qualifications to serve in the position; and

WHEREAS, the Mayor desires to appoint Peter Hafemeister to the position of Department of Public Works Superintendent, effective July 1, 2023, at a salary of \$120,000 per year; and

WHEREAS, the Borough Council does hereby consent to this appointment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. Peter Hafemeister is hereby appointed to the position of Department of Public Works Superintendent effective July 1, 2023.
2. Mr. Hafemeister shall be compensated at a salary of \$120,000 per year, beginning July 1, 2023, and is eligible for those benefits afforded to all regular full-time employees as set forth in the Borough's Personnel Policy and Procedures Manual.
3. The Borough Council does hereby consent to this appointment.

This resolution shall become effective immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #097-2023

**RESOLUTION AWARDING A CONTRACT TO GENERAL CODE TO PROVIDE
CODIFICATION SERVICES TO THE BOROUGH OF MENDHAM**

WHEREAS, the Borough of Mendham requires the services of a codification company to review and revise the Borough Code, which was codified in 1999 and has since received only periodic updates without comprehensive review; and

WHEREAS, General Code has submitted a proposal dated May 3, 2023 for complete codification services at a cost not to exceed \$14,960.00; and

WHEREAS, the printing of municipal ordinances or other services necessarily incurred in connection with the revision and codification of municipal ordinances is exempt from the requirements of the Local Public Contracts Law pursuant to N.J.S.A. 40A-11-5(x); and

WHEREAS, the Mayor and Council wish to authorize the contract with General Code.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that a contract for codification services is hereby awarded to General Code, in accordance with its proposal dated May 3, 2023 attached hereto and incorporated herein, and that the Mayor and Clerk are hereby authorized and directed to execute same.

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #098-2023

RESOLUTION AUTHORIZING A THREE-YEAR BANKING SERVICES AGREEMENT EXTENSION TO PROVIDENT BANK FOR GENERAL BANKING SERVICES

WHEREAS, Provident Bank has been an official depository and provided general banking services to the Borough of Mendham for approximately 15 years; and

WHEREAS, the Borough of Mendham Finance Committee has reviewed the services provided by Provident Bank, and the new banking services agreement attached hereto, and has recommended continuing the Borough's banking relationship and general banking services with Provident Bank and renewing the agreement for a term of three years; and

WHEREAS, pursuant to N.J.S.A. 40A:5-15.1f, the award of a banking services contract is exempt from the requirements of the Local Public Contracts Law; and

WHEREAS, Resolution #09-2023 Adopting a Cash Management Plan for Calendar Year 2023 includes the designation of Provident Bank as an official depository for the Borough of Mendham; and

WHEREAS, Resolution #010-2023 Designating Municipal Depositories for Public Monies and Other Funds Collected for Calendar Year 2023 additionally designates Provident Bank as an official depository for the Borough of Mendham; and

WHEREAS, the Mayor and Council wish to accept the Finance Committee's recommendation and award the three year banking services agreement extension.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, that a three-year banking services agreement extension is hereby authorized to Provident Bank, in accordance with its banking services agreement attached hereto and incorporated herein.

This resolution shall take effect immediately.

Dated: June 14, 2023

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #099-2023

**RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND AUTHORIZING
THE EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE GUNTHER STREET ROAD IMPROVEMENTS PROJECT**

WHEREAS, the Borough is applying for the New Jersey Department of Transportation Local Aid Grant to improve Gunther Street; and

WHEREAS, the Public Works Committee Chairman has recommended that the Borough apply for the grant; and

WHEREAS, improvements to Gunther Street will include; curb repairs, storm drain inlet upgrades, accessible sidewalk ramps, road repairs and resurfacing.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Mendham, County of Morris formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as application ID #00295 from NJDOT SAGE to the New Jersey Department of Transportation on behalf of the Borough of Mendham; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mendham and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

This resolution shall take effect immediately.

Dated: June 14, 2023