

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #146-2023

**RESOLUTION EXTENDING A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING WITH J. CALDWELL & ASSOCIATES, LLC TO PROVIDE
TEMPORARY ZONING CODE OFFICIAL SERVICES
THROUGH DECEMBER 31, 2023**

WHEREAS, on September 14, 2022, the Borough of Mendham adopted Resolution #119-2022 authorizing a one-year professional service agreement with J. Caldwell & Associates, LLC to provide temporary zoning code official services to assist the Borough with zoning permit application for zoning compliance; and

WHEREAS, the Borough wishes to extend the agreement through December 31, 2023 at a cost not to exceed \$34,000; and

WHEREAS, the Borough's Council Personnel and Finance Committees have reviewed the matter; and

WHEREAS, zoning compliance is part of the Construction Department budget and there is no budgetary impact; and

WHEREAS, the Borough's Chief Financial Officer has certified that sufficient funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. The Borough hereby extends through December 31, 2023 the professional service contract with J. Caldwell & Associates, LLC to provide temporary code official services, in accordance with its proposal dated August 23, 2022, at a cost not to exceed \$34,000.
2. The contract is awarded without competitive bidding as a professional service contract in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.

3. The total fee authorized for this contract shall not exceed \$34,000 without the prior written approval of the Borough Council.
4. Notice of this action shall be published once in the Borough's official newspaper as required by law.
5. A copy of this resolution shall be provided to the Borough's Chief Financial Officer and to J. Caldwell & Associates, LLC, for their information and guidance.

This Resolution shall take effect immediately.

Dated: November 8, 2023

ATTEST

BOROUGH OF MENDHAM

Lauren McBride, Acting Borough Clerk

Christine Serrano Glassner, Mayor