

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL
October 23, 2023, 7:00PM
MINUTES**

CALL TO ORDER

Mayor Serrano Glassner called the October 23, 2023, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

ROLL CALL

The following officials were present:

Mayor Serrano Glassner
Council President Brennan Reilly
Council Member Marilyn Althoff
Council Member Steve Andrew
Council Member John Andrews
Council Member James Kelly
Council Member Neil Sullivan

Also present were:

Susan Sharpe, Esq., Senior Associate, Dorsey & Semrau, LLC
Joyce Bushman, Borough Administrator
Lauren McBride, Acting Borough Clerk

CONSENT AGENDA ITEMS

1. **Approval of Minutes:** October 11, 2023, Regular Meeting
2. **Road Closing Application** Saturday, November 11, 2023

Motion to Approve: Council Member Kelly
Second: Council Member Sullivan
Ayes: Reilly, Althoff, Andrew, Andrews
Nays: None
Recue from minutes: Reilly

Discussion Items

Mayor and Council agreed to put the Morris Area Energy Cooperative (MAEC), Ordinance on for next meeting.

The Chief of Police stated that he forwarded the quote to the Public Safety committee and the Administrator for the flashing pedestrian crosswalk signs at Lake Dr and W Main St. The Administrator will need to send a letter to notify the DOT.

ECCOST members, Eric Arena of 9 North Linden Lane and Ted Metzler of 85 Mountain Ave presented a letter asking the Council to approve an appeal for the Flood Hazard Permit at V-fee (property behind Kings).

Mayor Serrano Glassner asked for a motion to approve the Borough attorney to work with ECCOST consultant to finalize an appeal letter.

Motion to Approve: Council Member Andrew
Second: Council Member Sullivan
Ayes: Reilly, Althoff, Andrew, Andrews
Nays: None

Presentation

Mr. Bud Jones and Mr. Brian Gibbons presented the 2022 Annual Audit. Mr. Budd Jones highlighted that the Borough's net debt is significantly under the debt limit. The Tax Collection Percentage has continually increased from 2020-2022 to a rate of 99.6%. Recommendations for the Borough to work on segregation of duties, and for purchase orders to be created prior to purchase of goods.

ORDINANCE FOR INTRODUCTION

#11-2023 AN ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING ARTICLE XVII, RESIDENT PERMIT PARKING ONLY, OF THE BOROUGH CODE

Motion to Table: Council Member Sullivan
Second: Council Member Andrews
Ayes: Reilly, Althoff, Andrew, Kelly
Nays: None
Abstain: None

#12-2023 AN ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF

NEW JERSEY, AMENDING CHAPTER 155, PROPERTY MAINTENANCE, OF THE BOROUGH CODE TO ADD REQUIREMENTS FOR BACKYARD WEED CONTROL AND SCREENING OF STORED ITEMS

Motion to Approve: Council Member Andrew
Second: Council Member Reilly
Ayes: Althoff, Andrews, Kelly, Sullivan
Nays: None
Abstain: None

#13-2023 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 168, SEWERAGE SYSTEM, OF THE BOROUGH CODE TO MODIFY CERTAIN EXCESS SEWER RATE AND BILLING LANGUAGE

Motion to Approve: Council Member Kelly
Second: Council Member Reilly
Ayes: Althoff, Andrew, Andrews, Sullivan
Nays: None
Abstain: None

RESOLUTIONS

#140-2023 RESOLUTION CERTIFYING RECEIPT AND REVIEW OF THE ANNUAL AUDIT REPORT FOR 2022

Motion to Approve: Council Member Andrews
Second: Council Member Kelly
Ayes: Reilly, Althoff, Andrew, Sullivan
Nays: None
Abstain: None

#141-2023 RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR 2022

Motion to Approve: Council Member Andrews
Second: Council Member Andrew
Ayes: Reilly, Althoff, Kelly, Sullivan
Nays: None
Abstain: None

#142-2023 RESOLUTION TO REFUND ESCROW TO THE MENDHAM METHODIST CHURCH

Motion to Approve: Council Member Andrew
Second: Council Member Andrews
Ayes: Reilly, Althoff, Kelly, Sullivan
Nays: None
Abstain: None

#143-2023 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAUL FERRIERO OF FERRIERO ENGINEERING, INC. FOR AN AFFORDABLE HOUSING SITE FEASIBILITY INVESTIGATION FOR BLOCK 801, LOT 25

Motion to Approve: Council Member Andrews
Second: Council Member Kelly
Ayes: Reilly, Althoff, Andrew, Sullivan
Nays: None
Abstain: None

#144-2023 RESOLUTION INSERTING AN ITEM OF REVENUE IN THE 2023 BUDGET AS REQUIRED BY N.J.S.A 40A:4-87 CHAPTER 159 (STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES LEAD GRANT ASSISTANCE PROGRAM)

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Reilly, Althoff, Andrews, Sullivan
Nays: None
Abstain: None

#145-2023 RESOLUTION AMENDING CERTAIN SEWER UTILITY FEE AND RATES

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Reilly, Althoff, Andrew, Sullivan
Nays: None
Abstain: None

ADMINISTRATOR'S REPORT

Administrator Joyce Bushman reported that the NJ Historic Preservation Trust awarded the Borough \$214,029 grant for the Phoenix House. The Morris County Historic Preservation Trust awarded a partial grant for the stabilization at the Scott Farm Cary Barn.

COUNCIL COMMITTEE REPORTS

Public Works/ Sewer [Standing Committee of the Council]

Council Member Althoff had nothing to report.

Land Use [Standing Committee of the Council]

Council Member Andrew stated that the Land Use Board met on October 17th and approved a D Variance.

Personnel [Standing Committee of the Council]

Council Member Andrews reported that the Pastime Club will celebrate Veteran’s Day on Friday, 11/10 between 5 pm- 8 pm.

Finance [Standing Committee of the Council]

Council Member Kelly reported the finance committee will meet on October 27th at 11 am.

Recreation [Standing Committee of the Council]

Council Member Reilly reported there are plans for a meeting with the Baseball Little League to hear their proposal regarding fields.

Safety [Standing Committee of the Council]

Council Member Sullivan reported that Police Chief Camoia wants to utilize the Police Department Donation funds for a new security system.

Attorney Report

Reported an issue with an invoice with the company documenting our records. The issue was resolved, and the company agreed to remove \$4,000 charge.

MAYOR’S ITEMS

Mayor Serrano Glassner stated that Saturday is Operation Take Back sponsored by the County to bring unused medication to the police department.

PUBLIC COMMENT – AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened public comment.

No one from the public wished to speak.

APPROVAL OF VOUCHERS

Motion to Approve:	Council Member Andrew
Second:	Council Member Reilly
Ayes:	Althoff, Andrews, Kelly, Sullivan
Nays:	None
Recuse:	Andrews from any First Aid payments

ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Andrews
Second: Council Member Reilly
Ayes: Althoff, Andrew, Kelly, Sullivan

Meeting adjourned at 8:13 p.m.

Respectfully Submitted:

Lauren McBride
Lauren McBride, CMR
Acting Borough Clerk
Borough of Mendham