

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

ORDINANCE #18-2019

AN ORDINANCE ESTABLISHING PAY RANGES FOR APPOINTED OFFICIAL AND EMPLOYEE POSITIONS OF THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020

BE IT ORDAINED by the Mayor and Council of the Borough of Mendham in the County of Morris, State of New Jersey, as follows:

This Ordinance does not cover employees who are members of any bargaining unit operating under an independent labor agreement with the Borough of Mendham.

SECTION 1. The pay ranges for salary and hourly wage rates for the hereafter listed Borough appointed official and employee positions shall be and are hereby fixed as follows for calendar year 2020:

Class /Department/Position	Pay Range		Per Annum/ Per Hour	FT/PT/ S/C	FLSA E/NE
	Minimum	Maximum			
<u>CLASS 1 - GENERAL GOVERNMENT</u>					
<u>Elected Officials</u>					
Mayor	\$ 3,000.00	\$ 5,000.00	per annum	Elected	E
Council	\$ 2,500.00	\$ 5,000.00	per annum	Elected	E
<u>Administration</u>					
Borough Administrator	\$110,000.00	\$160,000.00	per annum	FT	E
Executive Administrative Assistant-Administrator/Engineer	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Clerical/Intern	\$ 15.00	\$ 25.00	per hour	PT	E
Borough Clerk/Registrar of Vital Statistics	\$ 55,000.00	\$ 85,000.00	per annum	FT	E
Deputy Registrar of Vital Statistics	\$ 2,000.00	\$ 5,000.00	per annum	FTC	E
Website Coordinator	\$ 21.00	\$ 36.00	per hour	FTC	E
<u>Construction</u>					
Construction Official & Building Sub-Code Official/Inspector	\$ 45.00	\$ 75.00	per hour	PT	E
Fire Sub-Code Official/Inspector	\$ 30.00	\$ 45.00	per hour	PT	E
Plumbing Sub-Code Official/Inspector & Mechanical Inspector	\$ 30.00	\$ 45.00	per hour	PT	E
Electrical Sub-Code Official/Inspector	\$ 30.00	\$ 45.00	per hour	PT	E
Substitute Inspectors	\$ 30.00	\$ 45.00	per hour	PT	E
Technical Assistant Construction Office	\$ 22.00	\$ 35.00	per hour	PT	E
<u>Health</u>					
Administrative Assistant	\$ 21.00	\$ 36.00	per hour	PTC	E
<u>Finance</u>					
Chief Financial Officer/ Borough Treasurer	\$ 55,000.00	\$ 95,000.00	per annum	FT	E
Deputy Tax Collector	\$ 21.00	\$ 36.00	per hour	PTC	E
Deputy Treasurer	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Payroll & Personnel Clerk	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Qualified Purchasing Agent	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Tax Assessor	\$ 25,000.00	\$ 40,000.00	per annum	PT	E
Administrative Assistant - Tax Assessor	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Tax Collector/Tax Search Officer	\$ 25,000.00	\$ 40,000.00	per annum	PT	E
<u>Planning, Land Use & Zoning</u>					
Planning & Land Use Coordinator	\$ 40,000.00	\$ 75,000.00	per annum	FTC	E
Zoning Officer	\$ 30.00	\$ 45.00	per hour	PTC	E
Rental/Code Enforcement Inspector	\$ 30.00	\$ 45.00	per hour	PTC	E
<u>Recreation</u>					
Administrative Assistant	\$ 21.00	\$ 36.00	per hour	PTC	E
Camp Counselor	\$ 8.60	\$ 16.00	per hour	PT/S	E
Camp Director	\$ 1,900.00	\$ 5,500.00	per annum	PT/S	E
Recreation Director	\$ 15,000.00	\$ 35,000.00	per annum	PT	E
<u>CLASS 2 – PUBLIC WORKS</u>					
<u>Roads/Buildings/Grounds/Parks</u>					
Administrative Assistant	\$ 21.00	\$ 36.00	per hour	PT	E
Assistant Superintendent	\$ 50,000.00	\$ 75,000.00	per annum	FT	NE
Laborer Senior	\$ 35,000.00	\$ 65,000.00	per hour	FT	NE

Mechanic	\$ 45,000.00	\$ 65,000.00	per annum	FT	NE
Laborer/Driver/Operator	\$ 35,000.00	\$ 50,000.00	per annum	FT	NE
Laborer/Driver/Operator	\$ 10.00	\$ 40.00	per hour	PT/S	E
Superintendent	\$ 80,000.00	\$135,000.00	per annum	FT	E
Supervisor	\$ 50,000.00	\$ 70,000.00	per annum	FT	NE
<u>Water Reclamation Facility</u>					
Assistant Superintendent	\$ 50,000.00	\$ 75,000.00	per annum	FT	NE
Attendant	\$ 30,000.00	\$ 50,000.00	per hour	FT	NE
Laborer Part-time	\$ 10.00	\$ 40.00	per hour	PT/S	NE
Operator	\$ 35,000.00	\$ 55,000.00	per annum	FT	NE
Sewer Utility Billing Clerk	\$ 21.00	\$ 36.00	per hour	PTC	E
Superintendent	\$ 80,000.00	\$135,000.00	per annum	FT	E
<u>CLASS 3 – PUBLIC SAFETY</u>					
<u>Fire Prevention</u>					
Fire Inspector	\$ 20.00	\$ 40.00	per hour	PT	E
Fire Official	\$ 25.00	\$ 45.00	per hour	PT	E
<u>Police</u>					
Administrative Assistant	\$ 40,000.00	\$ 75,000.00	per annum	FT	E
Administrative Assistant	\$ 21.00	\$ 36.00	per hour	PT	E
Chief of Police	\$100,000.00	\$155,000.00	per annum	FT	E
Class II Officer	\$ 20.00	\$ 35.00	per hour	PT	E
Class III Officer - School	\$ 20.00	\$ 35.00	per hour	PT	E
Crossing Guard	\$ 15.00	\$ 25.00	per hour	PT/S	E
Matron	\$ 15.00	\$ 25.00	per hour	PT	E
<u>Office of Emergency Management</u>					
OEM Coordinator	\$ 2,000.00	\$ 5,000.00	per annum	PT	E

KEY: FT = Full-time PT = Part-time C = Combined Position S = Seasonal E = Exempt NE = Non Exempt

And,

SECTION 2. The fiscal year salary and hourly wage rate for the appointed official and employee positions, set forth above with pay ranges, will be established by Resolution upon adoption of this Ordinance. Any change of circumstances during the year with respect to salary and hourly wages having pay ranges can be changed by resolution properly adopted by the Borough Council.

SECTION 3. The pay ranges for appointed official and employee positions hereinabove set forth shall be prorated accordingly for part-time employment and shall be paid in equal installments in such manner as may be determined by the Chief Financial Officer and Payroll Clerk of the Borough Council.

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 6. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Introduced: November 25, 2019
Public Hearing: December 11, 2019