

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #006-2021

**RESOLUTION SETTING THE ANNUAL MEETING SCHEDULE
FOR MAYOR AND COUNCIL MEETINGS FOR CALENDAR YEAR 2021**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., requires every public body to designate and publish its Annual Meeting Schedule and provide adequate notice of all meetings.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that for calendar year 2021, regular meetings of the Mayor and Council shall be held at 8:00PM, prevailing time unless noted otherwise, at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey on the following dates:

REORGANIZATION MEETING

Thursday January 7 at 7:00PM

ANNUAL MEETING SCHEDULE

Wednesday	January 13
Monday	January 25
Wednesday	February 10
Monday	February 22
Wednesday	March 10
Monday	March 22
Wednesday	April 14
Monday	April 26
Wednesday	May 12
Monday	May 24
Wednesday	June 9
Monday	June 28**
Monday	July 26
Monday	August 23
Thursday*	September 9 *
Monday	September 27
Wednesday	October 13
Monday	October 25
Wednesday	November 10
Monday	November 22
Wednesday	December 8
Wednesday	December 29**

* meeting date changed due to holiday

** meeting may be subject to cancellation

And,

BE IT FUTHER RESOLVED, that during a declared state of emergency when meetings of the Mayor and Council are held remotely, the public may attend remotely by Zoom webinar. Instructions on how to attend a meeting by Zoom webinar will be posted on the Meetings Schedule webpage in advance of the meeting in accordance with the Open Public Meetings Act.

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 10:4-12, notice is hereby given that an executive (closed) session may be convened at any scheduled meeting of the Mayor and Council by a duly adopted resolution; and

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 10:4-18, within 7 days following the annual reorganization meeting the Borough Clerk shall: (i) send a certified copy of this resolution to the two designated official newspapers for publication, (ii) shall post and maintain for purposes of public inspection the 2021 Annual Meeting Schedule of the Mayor and Council in the Phoenix House (municipal administrative office building), and (iii) shall file a certified copy of this resolution in the office of the Borough Clerk.

Dated: January 7, 2021

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #007-2020
RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR CALENDAR YEAR 2020

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-18, provides that at least once each year, within 7 days following the annual reorganization meeting of a public body, the public body shall provide to newspapers, and submit for public inspection throughout the year, a schedule of the regular meetings of the public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act further provides that copies of the Annual Meeting Notice, as well as Special Meetings and Emergency Meetings of the public body shall be transmitted to two (2) official newspapers, posted in a public location, and for a municipality, filed with the Municipal Clerk.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that the *Star Ledger* and the *Daily Record* are hereby designated as the two (2) newspapers to receive notice of meetings as required by the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that posting of notices for public meetings shall located on the first floor of the Phoenix House, 2 West Main Street, Mendham, New Jersey; and

BE IT FURTHER RESOLVED that the sum of \$12.00 per year is hereby fixed as the amount to be paid by any person requesting individual notice of meetings as provided in Section 14 of the Open Public Meetings Act.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #008-2021

DESIGNATION OF MUNICIPAL HOLIDAYS FOR CALENDAR YEAR 2021

BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that municipal offices will be closed in observance of the following designated municipal holidays for calendar year 2021:

2021 HOLIDAY SCHEDULE

Mendham Borough offices will be closed

New Year's Day	Friday, January 1
Presidents Day	Monday, February 15
Good Friday	Friday, April 2
Memorial Day	Monday, May 31
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Columbus Day	Monday, October 11
Veteran's Day	Thursday, November 11
Thanksgiving	Thursday, November 25
Day after Thanksgiving	Friday, November 26
Christmas Eve Day	Friday, December 24
Christmas Day	Monday, December 27

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #009-2020

RESOLUTION AFFIRMING THE POLICY OF THE BOROUGH OF MENDHAM TO TREAT THE PUBLIC, EMPLOYEES, PROSPECTIVE EMPLOYEES, APPOINTEES, VOLUNTEERS AND CONTRACTORS IN A MANNER CONSISTENT WITH ALL APPLICABLE CIVIL RIGHTS LAWS AND REGULATIONS

WHEREAS, it is the policy of Borough of Mendham to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Mendham has determined that certain procedures need to be established to accomplish this policy.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey that:

1. No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.
2. The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.
3. Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.
4. The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.
5. No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.
6. The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.
7. The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.
8. At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #010-2021

**RESOLUTION AUTHORIZING INTEREST RATE AND PENALTIES ON DELINQUENT PROPERTY TAX
PAYMENTS AND DELINQUENT SEWER UTILITY PAYMENTS FOR CALENDAR YEAR 2020**

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham, County of Morris that property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st, and November 1st, unless otherwise authorized by the Council, with a ten-day grace period to include the original due date, after which dates if unpaid shall become delinquent with interest charged as set forth below and reverting back to the due date on any quarterly installment of taxes; and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid taxes shall be eight percent (8%) per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and 18 percent (18%) per annum on any amount of delinquency in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the tax was payable until the date of actual payment; and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer bills shall be eight percent (8%) per annum to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date; and

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies of taxes and municipal charges in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six percent (6%) of the amount of the delinquency in addition to the interest herein above provided; and

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector and to the Sewer Utility Clerk.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #011-2021

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX LIEN SALE IN CALENDAR YEAR 2020

WHEREAS, the Tax Collector is responsible for property tax collection in the Borough; and

WHEREAS, N.J.S.A. 54:5-19 directs the Tax Collector to hold a yearly tax sale; and

WHEREAS, N.J.S.A. 54:5-26 permits a maximum fee of \$25.00 per week for up to two mailings of notice of tax sale to property owners within four weeks preceding the date of the tax sale.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, and State of New Jersey that the Tax Collector is hereby authorized to hold a yearly tax sale pursuant to state statute and is authorized to charge a maximum fee of \$25.00 per week for up to two mailings of the notice of tax sale to property owners as permitted by law.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #012-2021

RESOLUTION AUTHORIZING THE CANCELLATION OF PROPERTY TAX OR SEWER UTILITY BALANCES OR DELINQUENCIES IN THE AMOUNT OF \$10.00 OR LESS FOR CALENDAR YEAR 2021

WHEREAS, N.J.S.A. 40A:5-17.1 provides that the governing body of a municipality may adopt a resolution authorizing a municipal employee chosen by the governing body to process, without further action on the part of the governing body, the credit for any property tax or the cancellation of any property tax refund, delinquency, or the charges and fees imposed by the municipality of less than \$10.00.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that the Tax Collector is hereby authorized to process, without any further action on the part of the governing body, a credit for any property tax or the cancellation of any property tax delinquency or other such charges and fees of less than \$10.00; and

BE IT FURTHER RESOLVED, that the Sewer Utility Clerk is hereby authorized to process, without any further action on the part of the governing body any credit for a sewer fee or the cancellation of any sewer fee delinquency of less than \$10.00; and

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a certified copy of this Resolution to the Tax Collector, the Sewer Utility Clerk and to the Chief Financial Officer.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #013-2021

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR CALENDAR YEAR 2021

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-14 et seq. requires that municipalities adopt a cash management plan, which is designated to assure to the extent practical investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the governing body is of the opinion that it is in the best interest of the Borough to adopt the Cash Management Plan as set forth in Schedule "A" and annexed hereto, pursuant to the Local Fiscal Affairs Law (N.J.S.A. 40A:5-14).

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that the Cash Management Plan as set forth in Schedule "A" annexed hereto shall serve as the Cash Management Plan for the Borough of Mendham for the calendar year 2021.

[Attachment: Schedule A - 2021 Cash Management Plan]

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

**SCHEDULE A
CASH MANAGEMENT PLAN OF THE BOROUGH OF MENDHAM**

1. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain Public funds of the Borough of Mendham, (the "Borough") pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

2. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough:

• Current Fund	• Grant Fund	• General Capital
• Other Trust Funds	• Sewer Operating	• Sewer Capital
• Dedicated Trust	• Escrow Accounts	•

3. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Borough the "Designated Official" is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan. Prior to making any such Deposits or any Permitted Investments, such official of the Borough is directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such official.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Lakeland Bank
- Gladstone-Peapack Bank
- Provident Bank
- Valley National Bank
- Santander Bank
- PNC Bank
- TD Bank
- Wells Fargo Bank
- Bank of America
- County of Morris Local Government Investment Program
- State of New Jersey Cash Management Fund

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Borough referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section III above.

- None at this time

VI. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs for investment by Local Units;
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 - (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.
- B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within this State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be made pursuant to paragraphs (1) and (3) of subsection (a) of this section and which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 5 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (c) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396 (C.40A:5-15.1), or any combination of the preceding, or the selection of an entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough or by a third party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

VIII. TERM OF PLAN

This Plan shall be in effect from January 1, 2021 to December 31, 2021. The Plan may be amended from time to time by resolution of the governing body. To the extent that any amendment is adopted by the Borough, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #014-2021

**RESOLUTION DESIGNATING MUNICIPAL DEPOSITORIES FOR PUBLIC MONIES AND OTHER FUNDS
COLLECTED BY MENDHAM BOROUGH FOR CALENDAR YEAR 2021**

WHEREAS, N.J.S.A. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories wherein all public monies and other funds of such municipality shall be kept.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, Morris County that the Tax Collector and Chief Financial Officer shall cause all monies of the Borough and other funds in their custody to be deposited in one or more of the following banks:

- Lakeland Bank
- Gladstone-Peapack Bank
- Provident Bank
- Valley National Bank
- Santander Bank
- PNC Bank
- TD Bank
- Wells Fargo Bank
- Bank of America

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #015-2021

**RESOLUTION DESIGNATING VOUCHER AND CHECK SIGNATURE AUTHORIZATIONS
FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021**

BE IT RESOLVED by the Council of the Borough of Mendham, in the County of Morris that the following officers and employees are hereby authorized to sign purchase vouchers on behalf of Mendham Borough:

1. Borough Administrator
2. Chief Financial Officer
3. Department Heads

And,

BE IT FURTHER RESOLVED that the following officers and employees are hereby authorized to sign checks on behalf of Mendham Borough:

1. Mayor
2. Council President
3. Borough Administrator
4. Chief Financial Officer
5. Executive Administrative Assistant

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #016-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO DORSEY AND SEMRAU LLC FOR MUNICIPAL ATTORNEY SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Attorney services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Dorsey & Semrau, LLC has submitted a proposal indicating that they will provide the Municipal Attorney services in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$120,000; and

WHEREAS, Fred Semrau of Dorsey & Semrau, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Dorsey & Semrau, LLC have not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Dorsey & Semrau, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Fred Semrau; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Borough Council hereby authorizes the execution by the Mayor and Borough Clerk of a professional services agreement with Fred Semrau of Dorsey & Semrau, LLC of Boonton, New Jersey as Municipal Attorney for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #017-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO NISIVOCIA LLP FOR MUNICIPAL AUDITING SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Auditing services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Nisivoccia, LLP has submitted a proposal indicating that they will provide the Municipal Attorney services in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$80,000.00; and

WHEREAS, Francis J. Jones of Nisivoccia, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia, LLP has not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Nisivoccia, LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Francis J. Jones of Nisivoccia, LLP; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Francis J. Jones of Nisivoccia, LLP, Mount Arlington, New Jersey as Municipal Auditor for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #018-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC.
FOR MUNICIPAL ENGINEERING SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Engineering services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Ferriero Engineering, Inc. has submitted a proposal indicating that he will provide the Municipal Engineering services in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$83,000.00; and

WHEREAS, Paul Ferriero of Ferriero Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Paul Ferriero of Ferriero Engineering, Inc.; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Paul Ferriero of Ferriero Engineering, Inc., Chester, New Jersey as Municipal Engineer for the year 2021.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #019-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO JAMES R. WANCHO OF PAULUS, SOKOLOWSKI AND SARTOR, LLC FOR
CONSULTING ENGINEERING SERVICES FOR THE WATER RECLAMATION FACILITY**

WHEREAS, the Borough of Mendham has a need to acquire professional consulting engineering services for the Water Reclamation Facility without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Paulus, Sokolowski, and Sartor, LLC has submitted a proposal indicating that they will provide professional consulting engineering services for the Water Reclamation Facility in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$70,000.00; and

WHEREAS, Paulus, Sokolowski, and Sartor, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Paulus, Sokolowski, and Sartor, LLC have not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Paulus, Sokolowski, and Sartor, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to James Wancho of Paulus, Sokolowski, and Sartor, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Paulus, Sokolowski, and Sartor, LLC, of Warren, New Jersey for professional consulting engineering services for the Water Reclamation Facility for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #020-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO CLEARY, GIACOBBE, ALFIERI, JACOBS LLC
FOR MUNICIPAL LABOR ATTORNEY SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Labor Attorney services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Cleary, Giacobbe, Alfieri, Jacobs, LLC has submitted a proposal indicating that they will provide the Municipal Labor Attorney services in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$18,000.00; and

WHEREAS, Matthew Giacobbe of Cleary, Giacobbe, Alfieri, Jacobs, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary, Giacobbe, Alfieri, Jacobs, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Cleary, Giacobbe, Alfieri, Jacobs, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Matthew Giacobbe of Cleary, Giacobbe, Alfieri, Jacobs, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Matthew Giacobbe of Cleary, Giacobbe, Alfieri, Jacobs, LLC, Oakland, New Jersey as Labor Attorney for the year 2021.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM

MORRIS COUNTY, NEW JERSEY

RESOLUTION #021-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO HAWKINS, DELAFIELD AND WOOD, LLC
FOR MUNICIPAL BOND COUNSEL SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Bond Counsel services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Hawkins, Delafield & Wood, LLC has submitted a proposal indicating that they will provide the Municipal Bond Counsel services in an amount projected not to exceed \$17,500; and

WHEREAS, the Borough Administrator has estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$10,000.00; and

WHEREAS, Robert H. Beinfield of Hawkins, Delafield & Wood, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Delafield & Wood, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Delafield & Wood, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Robert H. Beinfield of Hawkins, Delafield & Wood, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Robert H. Beinfield of Hawkins, Delafield & Wood, LLC, Newark, New Jersey as Bond Counsel for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. This Resolution shall take effect as provided herein.
6. A Notice of this action shall be published once in the official newspaper as required by law.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #022-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO SKYLANDS RISK MANAGEMENT, INC.
FOR MUNICIPAL RISK MANAGEMENT SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Risk Management services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Skylands Risk Management, Inc. has submitted a proposal indicating that they will provide Municipal Risk Management services in an amount projected not to exceed \$17,500; and

WHEREAS, the Borough Administrator has estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$8,000.00; and

WHEREAS, Skylands Risk Management, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Skylands Risk Management, Inc. have not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Skylands Risk Management, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Skylands Risk Management, Inc.; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Skylands Risk Management, Inc., of Newton, New Jersey for Municipal Risk Management services for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.
6. This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #023-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING J. CALDWELL & ASSOCIATES, LLC
FOR MUNICIPAL PLANNER SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional Municipal Planner services without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, J. Caldwell & Associates, LLC has submitted a proposal indicating that she will provide Municipal Planning services in an amount projected to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$33,000.00; and

WHEREAS, J. Caldwell & Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that J. Caldwell & Associates, LLC have not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit J. Caldwell & Associates, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to J. Caldwell & Associates, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Municipal Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with J. Caldwell & Associates, LLC, of Newton, New Jersey for Municipal Planning Services for the year 2021.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #024-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT
COMPETITIVE BIDDING TO STORMWATER COMPLIANCE SOLUTIONS, LLC
FOR NJDEP STORMWATER PERMITTING COMPLIANCE CONSULTING SERVICES**

WHEREAS, the Borough of Mendham has a need to acquire professional consulting services for NJDEP stormwater permitting compliance without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Stormwater Compliance Solutions, LLC has submitted a proposal indicating that they will provide professional consulting engineering services for the NJDEP Stormwater Permitting Compliance in an amount projected not to exceed \$17,500.00; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$16,600.00; and

WHEREAS, the Mayor and the Borough Council of the Borough of Mendham desire to award the contract to Stormwater Compliance Solutions, LLC; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mendham as follows:

1. The Borough Council hereby authorizes execution by the Mayor and Borough Clerk of a professional services agreement with Stormwater Compliance Solutions, LLC, of Chester, New Jersey for professional consulting services for NJDEP stormwater permitting compliance for the year 2021.
2. This contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services are exempt from the provisions of the bidding statutes in that they are services rendered or performed by a person authorized by law to practice a recognized profession and are services which require knowledge of an advanced type in a field of learning acquired by a prolonged course of specialized instruction as distinguished from general academic instruction or apprenticeship and training.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution.
4. This Resolution is subject to the Chief Financial Officer certifying to the availability of funds in the amount as herein referenced.
5. A Notice of this action shall be published once in the official newspaper as required by law.

This Resolution shall take effect as provided herein.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #025-2021

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT
WITHOUT COMPETITIVE BIDDING TO MOREHOUSE ENGINEERING, INC. FOR GENERAL SUPPORT OF
THE SCADA SYSTEM FOR THE WATER RECLAMATION FACILITY**

WHEREAS, the Borough of Mendham has a need to acquire professional engineering services in connection with Electrical, Control and Instrumentation Systems General Support of the SCADA system for the Water Reclamation Facility; without competitive bidding pursuant to the provisions of N.J.S.A. 19:44A- 20.5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Morehouse Engineering, Inc has submitted a proposal indicating that they will provide Engineering services in an amount projected not to exceed \$17,500; and

WHEREAS, the Borough Administrator and Chief Financial Officer have estimated that the maximum dollar amount of this contract award for budgeting purposes for calendar year 2021 is \$10,000.00; and

WHEREAS, Morehouse Engineering Inc has completed and submitted a Business Entity Disclosure Certification which certifies Morehouse Engineering Inc have not made any reportable contributions to a political or candidate committee in the Borough of Mendham in the previous one year, and that the contract will prohibit Morehouse Engineering Inc from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. The Borough hereby awards and authorizes the Mayor and Borough Clerk to execute an agreement with Morehouse Engineering, Inc. to provide professional engineering services in connection with Electrical, Control and Instrumentation Systems General Support of the SCADA system for the Water Reclamation Facility at a cost not to exceed \$10,000.00, in accordance with its proposal dated October 2020.
2. The contract is awarded without competitive bidding as a professional services contract in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
3. The Business Entity Disclosure Certification, and the Determination of Value shall be placed on file with this resolution Council.
4. Notice of this action shall be published once in the Borough's official newspaper as required by law.
5. A copy of this resolution shall be provided to the Borough's Chief Financial Officer and to Morehouse Engineering, Inc. for its information and guidance.

This Resolution shall take effect immediately.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Brad Badal, Council President

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #026-2021

**RESOLUTION APPOINTING CERTAIN OFFICIALS AND EMPLOYEES FOR THE BOROUGH OF MENDHAM
FOR CALENDAR YEAR 2021**

IT IS HEREBY RESOLVED by the Mayor and Council of the Borough of Mendham, County of Morris, State of New Jersey that the following appointments are hereby made, confirmed and ratified for the term of one-year effective January 1, 2021 through December 31, 2022:

Borough Administrator:	Joyce Bushman
Payroll and Personnel Clerk:	Jeanne Pugsley
Public Works Superintendent:	Jeffrey Cooper
Treasurer:	Sue Giordano
Zoning Officer:	Neil Schetelick

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #027-2021

**RESOLUTION APPOINTING BRIAN VALLIERE AS ACTING SUPERINTENDENT
OF THE WATER RECLAMATION DEPARTMENT FOR THE BOROUGH OF MENDHAM**

WHEREAS, the Borough of Mendham had a need to appoint a new Superintendent of Water Reclamation pursuant to §50-2 of the Borough Code, due the retirement of the former Superintendent, effective February 29, 2020; and

WHEREAS, the Personnel Committee and Public Works & Utility Committee have reviewed the qualifications of Assistant Superintendent Brian Valliere and have recommended his appointment as Acting Superintendent to fill the unexpired term, conditioned upon him obtaining his New Jersey Public Wastewater Collection System C-1 and Public Wastewater Treatment System S-1 licenses and completing additional coursework and licensing examinations as soon as is practicable; and

WHEREAS, Mr. Valliere was scheduled to take the examination for the C-1 and S-1 licenses on March 31, 2020 but the examination was delayed due to the COVID-19 pandemic, and shall take the examination within 180 days of his reappointment; and

WHEREAS, the Mayor, with the advice and consent of Council, wishes to appoint Mr. Valliere as Acting Superintendent of Water Reclamation for the period of January 1, 2021 to December 31, 2021, with Mr. Valliere becoming eligible for a salary increase upon receiving his C-1 and S-1 licenses; and

WHEREAS, the Mayor and Council agree to temporarily waive the § 50-2 license requirement for a period not to exceed 180 days, to allow the necessary time for Mr. Valliere to obtain the required licenses.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Mendham, in the County of Morris and State of New Jersey, as follows:

1. Brian Valliere is appointed as Acting Superintendent of Water Reclamation for the term January 1, 2021 to December 31, 2021, in accordance with §50-2 of the Borough Code.
2. Mr. Valliere shall become licensed in accordance with §50-2. Accordingly, the licensing requirements set forth in §50-2 are hereby waived for a period not to exceed 180 days, to allow time for Mr. Valliere to meet those requirements.
3. Mr. Valliere shall in 2020 enroll to take the classes to obtain his S-2 and C-2 licenses and complete all classes/coursework and including taking the exam for C-2 and S-2 licenses as soon as is practicable.
4. Mr. Valliere shall perform all the duties of the Superintendent, but will not be the "licensed operator" for the Water Reclamation Facility and/or the Sewage Collection System as defined by N.J.A.C. 7:10A.
5. Mr. Valliere shall be eligible for an increase upon meeting the license requirements of §50-2 of the Borough Code.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #028-2021

**RESOLUTION APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER
TO THE MORRIS COUNTY JOINT INSURANCE FUND FOR THE BOROUGH OF MENDHAM
FOR CALENDAR YEAR 2021**

WHEREAS, N.J.S.A. 40A:10-36 et seq. permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the Morris County Municipal Joint Insurance Fund ("Fund") is duly constituted as a municipal self-insurance fund the Borough of Mendham is a member of the Fund; and

WHEREAS, N.J.S.A. 40A:10-37, as well as the Fund's Bylaws, provide that each member of the Fund shall appoint one member of the governing body or employee of the municipality to represent that municipality as a Fund Commissioner and also may appoint one member of the governing body or employee of the municipality to represent that municipality as an Alternate Fund Commissioner; and

WHEREAS, if the appointed member is an employee of the municipality, then the employee shall hold the office of Fund Commissioner at the pleasure of the municipality and can be removed by the municipality at any time without cause; and

WHEREAS, the Mayor and Borough Council desire to appoint the Borough Administrator to serve as the Fund Commissioner to the Morris County Joint Insurance Fund and the Superintendent of Public Works as the Alternate Fund Commissioner.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that the Borough Administrator to serve as the Fund Commissioner to the Morris County Joint Insurance Fund and the Superintendent of Public Works as the Alternate Fund Commissioner.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #029-2021

**RESOLUTION DESIGNATING JEANNE PUGSLEY AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021**

WHEREAS, Public Agencies must comply with the requirements set forth in N.J.A.C. 17:27-3.1 et seq. in order to ensure equal employment opportunity in public contracting; and

WHEREAS, in accordance with N.J.A.C. 17:27-3.3, each public agency is required to annually designate an officer or employee to serve as its public agency compliance officer ("PACO") and shall notify the New Jersey Division of Contract Compliance and Equal Employment Opportunity of the designation by January 10 of each year; and

WHEREAS, the Borough Council has determined that the duties of the PACO can be effectively and appropriately performed by Jeanne Pugsley.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham, County of Morris that pursuant to N.J.A.C. 17:27-3.3, Jeanne Pugsley is hereby appointed as the Public Agency Compliance Officer to perform the duties prescribed in N.J.A.C. 17:27-3.1 et seq. to ensure the Borough's compliance with these rules and to perform any other liaison and assistance functions as may be requested by the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #030-2021

RESOLUTION APPOINTING A CERTIFIED RECYCLING PROFESSIONAL AND A SUSTAINABLE RESOURCE MANAGEMENT PROFESSIONAL FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2021

WHEREAS, the Recycling Enhancement Act N.J.S.A. 13:1E-96 and the Clean Communities Program Act, N.J.S.A. 13:1E-213 requires each municipality to designate one or more persons as the Certified Recycling Professional (CRP) and Sustainable Resource Management Professional (SRMP) who shall have completed the requirements of a course of instruction in various aspects of recycling program management.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mendham that Carolynn Budd, Public Works Administrative Assistant, is hereby appointed as the as the Certified Recycling Professional (CRP) and Sustainable Resource Management Professional (SRMP) for the Borough of Mendham for calendar year 2021.

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

BOROUGH OF MENDHAM
MORRIS COUNTY, NEW JERSEY

RESOLUTION #031-2021

**RESOLUTION ADOPTING THE FEE SCHEDULE FOR THE BOROUGH OF MENDHAM
FOR CALENDAR YEAR 2020**

WHEREAS, the Borough of Mendham desires to establish a schedule of fees and rates for calendar year 2021 for permits, fees, applications, and other municipal services provided by the Borough.

BE IT RESOLVED, by the Mayor and Council of the Borough of Mendham that the schedule of fees and rates attached hereto and made part of this Resolution shall be established for calendar year 2021; and

BE IT FURTHER RESOLVED, that all Borough officials are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

[2021 Fee Schedule Attached]

Dated: January 7, 2021

Attest:

BOROUGH OF MENDHAM

Robin R. Kline, Borough Clerk

Christine Serrano-Glassner, Mayor

	A	B	C	D	E	F	G	H	I					
1	12/16/2020	CODE REFERENCE	CLASSIFICATION & TYPE		SUB-TYPE	DESCRIPTION	FEE/ RATE/ PENALTY	AMOUNT	DEPARTMENT					
2	§ CITATION	TITLE												
3	62-4B-1	Alarms; False Alarms, Service Fees, Violations & Penalties; Service Fee	Violation, False Alarm		Fire, Security	Service Fee, Within 365 day period	1st offense	\$ -	Fire/Police					
4	2nd offense						\$ 50.00	Fire/Police						
5	3rd offense						\$ 100.00	Fire/Police						
6	4th & 5th offense						\$ 250.00	Fire/Police						
7	Subsequent offenses						\$ 1,000.00	Fire/Police						
8	65-6A(2)						Alcoholic Beverages; Permitted Licenses	License, Alcoholic		Plenary Retail	Consumption, Only 2 permitted within Borough	Per annum	\$ 2,500.00	Clerk
9	65-6B(1)											License, Alcoholic	Plenary Retail	Distribution, Only 1 permitted within Borough
10	65-6D	License, Alcoholic	Club	Club, Only 2 permitted within Borough, 1 year term, July 1 to July 1	Per annum	\$ 188.00						Clerk		
11	65-11	Alcoholic Beverages; Possesion & Consumption by Underage Persons; Violations & Penalties	Violation, Alcoholic		Underage Persons	Penalty, Possession & Consumption	1st offense	\$ 250.00	Police					
12	2nd & each offense thereafter						\$ 350.00	Police						
13	4-42E	Appointed Officials; Municipal Public Defender; Application for Representation	Representation		Court	Municipal Public Defender	Per Application	\$ 200.00	Court					
14	71-2D	Clothing Recycling Bins; Permit & Fees	Permit, Recycle Bins		Clothing	Initial, Maximum 3 receptacles per property,	Per annum, per receptacle	\$ 20.00	Zoning/Code Enforcement					
15	Renewal					Per annum, per receptacle	\$ 10.00	Zoning/Code Enforcement						
16	71-6	Clothing Recycling Bins; Violations & Penalties	Violation, Recycle Bins		Clothing	Penalty, Per N.J.S.A. 40:48-2.60 et seq.	Per offence, Maximum	\$ 2,000.00	Zoning/Code Enforcement					
17	90-2A	Construction Codes, Uniform; Fees	Certificate of Occupancy		Subcodes	All Subcodes	Per Certificate	\$ 75.00	Construction					
18	Multiple Unit Building					Multiple Unit Building	Per Certificate, Per Unit	\$ 75.00	Construction					
19	Change of Use					Granted pursuant to a change of use	Per Certificate	\$ 185.00	Construction					
20	Continued					All Subcodes	Per Certificate	\$ 185.00	Construction					
21	Temporary					Initial	Per Certificate, per NJAC 5:23	\$ 30.00	Construction					
22						Extension	Per Certificate, per NJAC 5:23	\$ 30.00	Construction					
23	Certificate Compliance					Individual Water Supply System	Existing, Alteration	Per Certificate	\$ 200.00	Construction				
24							New Installation	Per Certificate	\$ 200.00	Construction				
25	Plan Review, Building Subcode						Review	Per plan submission, % of permit amount	\$ 0.25	Construction				
26	Permit, Demolition					Building or Structure			Buildings less than or equal to 5,000 square feet or 30 feet in height	\$ 100.00	Construction			
27									Buildings greater than 5000 sq/ft or 30 feet in height	\$ 175.00	Construction			
28	Permit, Fuel Tank							Installation or Removal	Less than or equal to 1,000 gallons	\$ 75.00	Construction			
29									More than 1000 gallon capacity	\$ 150.00	Construction			

	A	B	C	D	E	F	G	H	I		
30	90-2A	Construction Codes, Uniform; Fees <i>CONTINUED</i>	Permit, Building Subcode		Swimming Pool	In Ground	Per permit	\$ 300.00	Construction		
31							Above Ground	Per permit	\$ 175.00	Construction	
32						Sign	Construction	Per \$1000 of estimated cost of work	\$ 30.00	Construction	
33						Addition & Renovation	Combined	Sum of fees computed separately as renovation and additions		Construction	
34						Retaining Wall	Retaining Wall	Surface area 550 sq ft or less associated with a Class 3 residential structure	\$ 125.00	Construction	
35								Surface area more than 550 sq ft associated with a Class 3 residential structure	\$ 250.00	Construction	
36								Retaining wall of any size associated with other than a Class 3 residential structure, per \$1000 of estimated cost	\$ 30.00	Construction	
37						Tent		Tent more than 900 square feet or more than 30 feet in any dimension	\$ 130.00	Construction	
38						Deck		Per \$1000 of estimated cost	\$ 24.00	Construction	
39						Addition		Per cubic foot of building or structure volume added	\$ 0.04	Construction	
40						Technical Section		Minimum fee	\$ 65.00	Construction	
41						New Construction		Per cubic foot of structure volume	\$ 0.040	Construction	
42						Renovation, Alteration & Repairs		Per \$1000 of estimated cost of work	\$ 30.00	Construction	
43						Re-siding		Per \$1,000 of estimated cost of work	\$ 18.00	Construction	
44						Re-roofing, Non-residential		Per \$1,000 of estimated cost of work	\$ 18.00	Construction	
45					Permit, Electric Subcode	Pool Bonding	Non-residential	Per annum, per inspection	\$ 100.00	Construction	
46							Electrical Receptacles		1 through 50 receptacles or fixtures	\$ 50.00	Construction
47									Per each additional block of 25 receptacles or fixtures	\$ 10.00	Construction
48							Motor, Electrical Device or Generator		1 hp or kw to 10 hp or kw	\$ 18.00	Construction
49									>100 horsepower; >1000 amps; >112.5 kilowatts	\$ 600.00	Construction
50									10-50 horsepower; <200 amps; 10-45 kilowatts	\$ 75.00	Construction
51								50-100 horsepower; >200 amps; 45-112.5 kilowatts	\$ 150.00	Construction	
52							Swimming Pool	Private, above ground, permanently installed	Per permit	\$ 75.00	Construction
53									Private, in ground, permanently installed	Per permit	\$ 100.00
54							Photovoltaic System		1-50 kilowatts	\$ 75.00	Construction
55									51-100 kilowatts	\$ 200.00	Construction
56									>100 kilowatts	\$ 600.00	Construction
57							Technical Section		Minimum	\$ 65.00	Construction
58						Permit, Fire Subcode	Alarm System		12 or fewer reporting devices	\$ 75.00	Construction
59										Per each additional block of 25	\$ 35.00
60							Heating System	Furnance or other heating device	Per each furnance or device	\$ 65.00	Construction
61							Technical Section		Minimum	\$ 65.00	Construction
62							Pre Engineered, Individual System		Per each system	\$ 125.00	Construction
63							Sprinklers		20 or fewer heads	\$ 91.00	Construction
64									21 through 100 heads	\$ 168.00	Construction
65									101 through 200 heads	\$ 321.00	Construction
66									201 through 400 heads	\$ 831.00	Construction
67								Greater than 400 heads	\$ 1,200.00	Construction	
68						Exhaust System	Kitchen	Per each kitchen exhaust system	\$ 75.00	Construction	
69						Incinerator or Cremaorium		Per each incinerator or Crematorium	\$ 510.00	Construction	
70						Standpipe		Per standpipe	\$ 275.00	Construction	
71					Permit Mechanical Subcode	Appliances & Devices	R-3, R-5 Structures	Per first appliance or device	\$ 75.00	Construction	
72									Per each additional appliance or device	\$ 35.00	Construction

	A	B	C	D	E	F	G	H	I
73	90-2A	Construction Codes, Uniform; Fees <i>CONTINUED</i>	Permit, Plumbing Subcode		Technical Section		Minimum	\$ 65.00	Construction
74					Fixtures & Equipment	Connected to the plumbing system or connected to a gas or oil piping system	Per First Fixture	\$ 35.00	Construction
75							Per each additional Fixture	\$ 16.00	Construction
76					Special Devices	Grease traps, oil separators, refrigeration units, utility service connections, backflow preventers, hot water boilers, steam boilers, active solar systems, sewer pumps and interceptors	Per Device	\$ 95.00	Construction
77					Water Heater	Replacement of domestic water heater	Per unit	\$ 65.00	Construction
78	90-2C(1)	Construction Codes, Uniform; Fees; Surcharge Fee	Permit, Surcharge		NJ State Surcharge Fee	NJ Training, Certification & Technical Support Program	Per permit. Per N.J.A.C. 5:23-4.19(b)	Per NJAC 5:23-4.19(b)	Construction
79	73-14A	Dogs & Other Pets; Licencing Requirements for Dogs; Violations & Penalties	Violation, Animal License	Dog	Penalty, No License, No Registration, No Tag		1st Offense, Minimum-Maximum	\$1-\$50	Board of Health
80							Subsequent Offenses, Minimum-Maximum	\$5-\$50	Board of Health
81	73-20	Dogs & Other Pets; Domestic Animals & Fowl; Violations & Penalties	Violation, Animal License	Domestic Animals & Fowl	Penalty, No License, No Registration, No Tag		Per offense, Minimum-Maximum	\$5-\$500	Board of Health
82	73-4D	Dogs & Other Pets; Licencing Requirements for Dogs; Fees	License, Animal, Dog	Duplicate	Registration, Tag Replacement		Per replacement tag	\$ 5.00	Board of Health
83	73-13C	Dogs & Other Pets; Licencing Requirements for Dogs; Vicious & Potentially Dangerous Dogs	License, Animal, Dog	Dangerous, Neutered/Unneutered	Registration, Tag		Per annum, per tag	\$ 700.00	Board of Health
84	73-4A	Dogs & Other Pets; Licencing Requirements for Dogs; Fees	License, Animal, Dog	Initial, Neutered/Spayed	Registration, Tag		Per annum, per tag	\$ 13.80	Board of Health
85							Plus Additional Pilot Clinic Fund Fee	\$ 0.20	Board of Health
86							Plus Additional NJ Registration Fee	\$ 1.00	Board of Health
87	73-6	Dogs & Other Pets; Licencing Requirements for Dogs	License, Animal, Dog	Renewal, Neutered/Spayed	Registration, Tag		Per annum, Prior to January 31st, per tag (Includes Pilot Clinic Fund & NJ Registrtion Fees)	\$ 15.00	Board of Health
88							Delinquent Fee, After February 1, per tag	\$ 10.00	Board of Health
89	73-4B	Dogs & Other Pets; Licencing Requirements for Dogs; Fees	License, Animal, Dog	Unneutered/Unspayed	Registration, Tag		Per annum, Per tag	\$ 13.80	Board of Health
90							Plus Additional Pilot Clinic Fund Fee	\$ 0.20	Board of Health
91							Plus Additional NJ Registration Fee	\$ 1.00	Board of Health
92							Plus Additional NJ Pet Population Control Fee	\$ 3.00	Board of Health
93	73-6 & 5	Dogs & Other Pets; Licencing Requirements for Dogs; Fees & Expiration of License	License, Animal, Dog	Renewal, Unneutered/Unspayed	Registration, Tag		Per annum, Prior to January 31st, per tag (Includes Pilot Clinic Fund , NJ Registrtrtion & NJ Pet Populaiton Control Fees)	\$ 18.00	Board of Health
94							Delinquent Fee, After February 1, per tag	\$ 10.00	Board of Health
95	73-25A	Dogs & Other Pets; Cats; Licencing	License, Animal, Cat	Initial, Neutered/Spayed	Registration, Tag		Per tag	\$ 15.00	Board of Health
96					Renewal, Neutered/Spayed	Registration, Tag	Per annum, Prior to January 31st, per tag	\$ 15.00	Board of Health
97							Delinquent Fee, After February 1, per tag	\$ 25.00	Board of Health
98					Initial, Unneutered/ Unspayed	Registration, Tag	Per tag	\$ 18.00	Board of Health
99					Renewal, Unneutered/ Unspayed	Registration, Tag	Per annum, Prior to January 31st, per tag	\$ 18.00	Board of Health
100							Delinquent Fee, After February 1, per tag	\$ 28.00	Board of Health

	A	B	C	D	E	F	G	H	I								
101	73-25C	Dogs & Other Pets; Cats; Licencing; Duplicate	Liscense, Animal, Cat		Duplicate	Registration, Tag Replacement	Per replacment tag	\$ 5.00	Board of Health								
102	73-8 & 9	Dogs & Other Pets; Seziure & Impoundment of Dogs at Large, Destruction of Unclaimed Dogs	Impoundment, Animal, Dog		Redemption Fees	Maximum Impoundment 7 days	Per animal per impoundment day, Per Animal Solutions Inc Contract	\$ 45.00	Board of Health								
103						Intake Shots	Per animal, Per Animal Solutions Inc Contract	\$ 20.00	Board of Health								
104						Prep Rabies Speciem	Per animal, Per Animal Solutions Inc Contract	\$ 60.00	Board of Health								
105						Disposition Fee (Adoption or Euthanasia) 7 Days from date of mailing of Impoundment Notice.	Per animal, Per Animal Solutions Inc Contract	\$ 125.00	Board of Health								
106						Deceased Dog Disposal	Per animal, Per Animal Solutions Inc Contract	\$ 65.00	Board of Health								
107						Dangerous Dog Impoundment (Dangerous Dog Act)	Per animal per impoundment day, Per Animal Solutions Inc Contract	\$ 55.00									
108						Administrative Fee	Per animal	\$ 40.00	Board of Health								
109						Impoundment, Animal, Cat	Redemption Fees			Maximum Impoundment 7 days	Per animal per impoundment day, Per Animal Solutions Inc Contract	\$ 35.00	Board of Health				
110										Intake Shot Fees	Per animal, Per Animal Solutions Inc Contract	\$ 20.00	Board of Health				
111										Prep Rabies Speciem	Per animal, Per Animal Solutions Inc Contract	\$ 55.00	Board of Health				
112										Disposition Fee (Adoption or Euthanasia) 7 Days from date of mailing of Impoundment Notice.	Per animal, Per Animal Solutions Inc Contract	\$ 125.00	Board of Health				
113										Deceased Cat Disposal	Per animal, Per Animal Solutions Inc Contract	\$ 50.00	Board of Health				
114										Administrative Fee	Per animal	\$ 40.00	Board of Health				
115										Impoundment, Other Pets, Domestic Animals	Redemption Fees			Impoundment, Euthanasia, Disposal, Prep Rabies Sepcimen	Per animal, Per Animal Solutions Inc Contract Schedule	Per Animal Soutions Inc Contract	
116														73-16 & 17	Dogs & Other Pets; Domestic Animals & Fowl; Fees Terms of License	License, Animal, Domestic & Fowl	
117	102-4A(1)(a)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Photocopied Documents	Documents, Records		Duplication	Duplication of Printed Record	Per N.J.S.A. 47:1A-5(6)	At Cost	Clerk								
118	102-4A(1)(b)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Photocopied Documents	Documents, Records		Certified Copy	Certification by Clerk	Per certification	\$ 0.25	Clerk								
119	102-4A(2)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Maps	Documents, Records		Maps	Contour	Per sheet	\$ 30.00	Clerk								
120						Parcel, GIS	Per map	\$ 100.00	Clerk								
121						Other	Per sheet , 24' x 36" or at cost to Borough	\$ 5.00	Clerk								
122						Other Large	Per square foot, larger than 24" x 36" or cost to Borough	\$ 1.50	Clerk								
123						Zoning	Per sheet , 17" x 21"	\$ 5.00	Clerk								
124						Tax, Individual	Per sheet 11" x 17"	\$ 3.00	Tax Collector								
125						Tax, Individual	Per sheet 24" x 36"	\$ 5.00	Tax Collector								
126						Tax, Full Set	Per set, Per N.J.S.S.	\$ 150.50	Tax Collector								
127						102-4A(3)(a)(b)(c)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Tax Records	Documents, Records, Tax		Tax Bill	Duplication of Tax Bill	1st	\$ 5.00	Tax Collector			
128	Each subsequent duplicate tax bill	\$ 25.00	Tax Collector														
129	Tax Sale Certificate	Duplication of Tax Sale Certificate	Per duplicate	\$ 100.00	Tax Collector												

	A	B	C	D	E	F	G	H	I
130	102-4A(5)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Phamphlets & Reports	Documents, Records, Reports, Plans		Environmental Resource Inventory	Copy	Per Report	\$ 15.00	Clerk
131					Master Plan	Copy	Per plan	At Cost	Clerk
132					Re-examination Report	Copy	Per report	At Cost	Clerk
133					Land Use, Zoning Ordinance	Copy	Per Ordinance	At Cost	Clerk
134	102-4A(6)(a) & (b)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Code for the Borough of Mendham	Documents, Records, Code		Mendham Borough Code	Hard Cover	Per Book	At Cost	Clerk
135						Supplement	Per supplement	At Cost	Clerk
136	102-4A(4)(a) (b)(c)(d)	Fees & Rates, Fees for Copies of Public Documents, Duplication of Printed Records, Police Records	Documents, Records, Police		Accident Report, Motor Vehicle	Obtained in Person	First 3 pages	\$ 5.00	Police
137							Per additional page	\$ 1.00	Police
138						Not Obtained in Person	First 3 pages	\$ 5.00	Police
139							Per additional page	\$ 1.00	Police
140						Obtained as part of Discovery Request	Per N.J.S.A. 47:1A-5(6), per envelope	\$ 0.25	Police
141					Incident, Verification Letter	Duplicate	Per letter	\$ 5.00	Police
142					Incident, Photograph	Duplicate	Per photograph	At Cost	Police
143	102-4A(7)	Fees & Rates; Fees for Copies of Public Documents; Duplication of Printed Records; Certified copies of marriage, domestic partnership, civil union, birth, and death certificates	Documents, Records, Vital Statistic		Certified Copy	Marriage	Per certificate	\$ 10.00	Registrar
144						Domestic Partnership	Per certificate	\$ 10.00	Registrar
145						Civil Union	Per certificate	\$ 10.00	Registrar
146						Birth	Per certificate	\$ 10.00	Registrar
147						Death	Per certificate	\$ 10.00	Registrar
148	102-3	Finance	Check, NSF	Check, Returned	Non Sufficient Funds, NSF		Per check, Per N.J.S.A 40:5-18	At Cost	Finance
149	106-2	Fire Code, Uniform	Violation, Fire Protection	Blocking Fire Lane, Hydrants, Other Fire Protection Equipment	Penalty		Per Offence	\$ 250.00	Fire Prevention
150	106-7	Fire Code, Uniform	Violation, Fire Protection, Alarm	False, Key Boxes	Penalty		Per Offense, Minimum-Maximum	\$100-\$1250	Fire Prevention
151	106-7	Fire Code, Uniform	Certificate, Fire Protection, Alarm	Smoke Detector, Carbon Monoxide	Inspection, Initial		Inspection request more than 10 days prior to change of occupants	\$ 50.00	Fire Prevention
152							Inspection request 4-10 days prior to change of occupants	\$ 90.00	Fire Prevention
153							Inspection request less than 4 days prior to change of occupants	\$ 160.00	Fire Prevention
154	106-7	Fire Code, Uniform	Certificate, Uniform Fire Code		Fire Code Status		Per Certificate	\$ 35.00	Fire Prevention
155	106-11	Fire Prevention; Uniform Fire Code; Enforcement, Violations, Penalties	Violation, Uniform Fire Code	Permit	Penalty		Per Offense, New Jersey Uniform Fire Code N.J.A.C. 5:70 - 2.12 & 2.12(a)	Per NJAC 5:70-2.12 & 2.12(a)	Fire Prevention
156	106-8	Fire Prevention; Uniform Fire Code; Permits	Permit, Uniform Fire Code	Type I			New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	\$ 54.00	Fire Prevention
157				Type II			New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	\$ 214.00	Fire Prevention
158				Type III			New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	\$ 427.00	Fire Prevention
159				Type IV			New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	\$ 641.00	Fire Prevention
160				Type V			New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	Reserved	Fire Prevention

	A	B	C	D	E	F	G	H	I		
161	106-6	Fire Prevention; Uniform Fire Code; Uniform Life Hazard Uses	Registration Fee, Uniform Fire Code		Life Hazards Uses		New Jersey Uniform Fire Code N.J.A.C. 5:70-1 et seq	Per NJAC 5:70-1 etseq	Fire Prevention		
162	106-7	Fire Prevention; Uniform Fire Code; Non-Life Hazard Uses	Inspection, Uniform Fire Code, Non-Life Hazard Uses		Common Area Use Group	One to two Story	Per annum, E-1, <5000 sq ft	\$ 75.00	Fire Prevention		
163							Per annum, E-2, >5000<12000 sq ft	\$ 100.00	Fire Prevention		
164							Per annum, E-3, >12000 sq ft	\$ 125.00	Fire Prevention		
165						Three to five Story	Per annum, E-4, <5000 sq ft	\$ 125.00	Fire Prevention		
166							Per annum, E-5, >5000<12000 sq ft	\$ 150.00	Fire Prevention		
167							Per annum, E-6, >12000 sq ft	\$ 200.00	Fire Prevention		
168					Residential Use Group	One to two units	Per annum, R-1	Per N.J.A.C. 5:70-2.9(d)	Fire Prevention		
169							Three to six units, Common Area Only	Per annum, R-2	Applicable Common Area Use Group Fee	Fire Prevention	
170								Seven to twelve units, Common Area Only	Per annum, R-3	Applicable Common Area Use Group Fee	Fire Prevention
171									Thirteen to twenty units, Common Area Only	Per annum, R-4	Applicable Common Area Use Group Fee
172								Over 20 Units, Common Area Only		Per annum, R-5	Applicable Common Area Use Group Fee
173					Storage Use Group	One to two story	Per annum, S-1, <5000 sq ft	\$ 75.00	Fire Prevention		
174							Per annum, S-2, >5000<12000 sq ft	\$ 125.00	Fire Prevention		
175					Assembly Use Group	Three to five Story	Per annum, S-4, <5000 sq ft	\$ 175.00	Fire Prevention		
176							Per annum, S-5, >5000<12000 sq ft	\$ 200.00	Fire Prevention		
177							A-1, Eating Establishment	Per annum, < 50 seats	\$ 50.00	Fire Prevention	
178								A-2, Take Out Food Service	Per annum, No Seating	\$ 50.00	Fire Prevention
179									A-3, Houses of Worship, Not exclusively used for religious purposes	Per annum	\$ 50.00
180					A-4, Recreation Centers, Multi-purpuse, etc	Per annum, <50 person occupancy	\$ 75.00	Fire Prevention			
181						A-5, Court Rooms, Library, Fraternal Organizations, Condominium Centers	Per annum, <50 person occupancy	\$ 75.00	Fire Prevention		
182	Business Use Group	One to two story, Professional Use	Per annum, B-1, <5000 sq ft	\$ 50.00	Fire Prevention						
183			One to two story	Per annum, B-2, >5000 < 12,000 sq ft	\$ 75.00	Fire Prevention					
184		Three to five story		Per annum, B-3, >12,000 sq ft	\$ 100.00	Fire Prevention					
185			Per annum, B-4, < 5000 sq. ft	\$ 100.00	Fire Prevention						
186			Per annum, B-5, >5000< 12000 sq ft	\$ 150.00	Fire Prevention						
187			Per annum, B-6, >12000 sq ft	\$ 200.00	Fire Prevention						
188	Retail Use/Mercantile Group	One to two story	Per annum, M-1, <5000 sq ft	\$ 125.00	Fire Prevention						
189			Per annum, M-2, >5000<12000 sq ft	\$ 150.00	Fire Prevention						
190		Three to five story	Per annum, M-4, <5000 sq ft	\$ 200.00	Fire Prevention						
191	Per annum, M-5, >5000<12000 sq ft		\$ 225.00	Fire Prevention							

	A	B	C	D	E	F	G	H	I			
192	106-7	Fire Prevention; Uniform Fire Code; Non-Life-Hazard Uses <i>CONTINUED</i>			Manufacturing Use Group	One to two story	Per annum, M-1, <5000 sq ft	\$ 100.00	Fire Prevention			
193									Per annum, M-2, >5000<12000 sq ft	\$ 125.00	Fire Prevention	
194									Three to five story	Per annum, M-4, <5000 sq ft	\$ 175.00	Fire Prevention
195										Per annum, M-5, >5000<12000 sq ft	\$ 200.00	Fire Prevention
196	220-2B	Food Establishments, Retail	License, Food, Retail	Self Operated	School Cafeteria, Religious, Civil, Nonprofit Organization	Annual	Per License	\$ -	Board of Health			
197				Temporary	Roadstand	1-2 Days	Per License	\$ 50.00	Board of Health			
198				Mobil	Catering, Food Establishment, Food Establishment Frozen Dessert	Per Location	Per License	\$ 125.00	Board of Health			
199				Alcoholic	Cocktail Lounge, Tavern, Bar, Nightclub	Annual	Per License	\$ 200.00	Board of Health			
200				Grocery	Deli, Grocery Store, Frozen Dessert, Milk-Retail Store	Annual	Per License	\$ 200.00	Board of Health			
201				Market	Butcher Shop, Meat, Fish (Seafood) and/or Poultry Market	Annual	Per License	\$ 200.00	Board of Health			
202				Bakery	Retail	Annual	Per License	\$ 250.00	Board of Health			
203				Industrial	Under 100 seating, Annual	Annual	Per License	\$ 250.00	Board of Health			
204					Over 100 seating, Annual	Annual	Per License	\$ 350.00	Board of Health			
205				Restraruant	100 or Below Seating	Annual	Per License	\$ 250.00	Board of Health			
206					Over 100 Seating	Annual	Per License	\$ 350.00	Board of Health			
207				Camps	Day, Resident	Annual	Per License	\$ 250.00	Board of Health			
208				Convalescent	Convalescent, Nursing Homes	Annual	Per License	\$ 250.00	Board of Health			
209	Supermarket		Annual	Per License	\$ 350.00	Board of Health						
210	220-2C	Food Establishments, Retail	License, Food, Inspection	Renewal	Annual		Prior to January 31st	Included in Applicable license fee per 220-B	Board of Health			
211							After February 1	2x Applicable license fee per 220-B	Board of Health			
212	220-3A							Re-inspection	Per Re-inspection	\$ 50.00	Board of Health	
213								Less than Satisfactory Rating	1st occurrence	\$ 100.00	Board of Health	
214									2nd occurrence	\$ 200.00	Board of Health	
215				3rd occurrence	\$ 300.00	Board of Health						
216	220-2G	Food Establishments, Retail	Plan Review, Food Establishment			Application & Review	Per application	Same as applicable license fee per 220-2B	Board of Health			
217	220-4	Food Establishments, Retail	Violation, Food Establishment	Retail		Penalty	Per offense, Minimum-Maximum	\$50-500	Board of Health			
218	115-6	Games of Chance; Violations & Penalties	Violation, Games of Chance			Penalty	Per offense	Per Chapter 1-15	Police/Zoning			
219	220-3A	Hazardous Materials	Violation, Hazardous Materials			Penalty	Per offense	Per Chapter 1-15	Board of Health			
220	27-9 & 10	Historic Preservation Commission; Advice on Certain Applications & Reports on Certain Applications	Appropriateness, Hisotric Preservation	Letter of Approval, Advice		Application & Review	Per Application	\$ 95.00	Land Use, HPC			

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296	124-26B	Land Use Procedures, Site Plan <i>CONTINUED</i>	Site Plan, Final		Filed with Preliminary Site Plan	Application, Planning Board	Per Application	50% of the Preliminary Site Plan Application Fee	Land Use, PB
297	Escrow, Review, Planning Board					Deposit	50% of the Preliminary Site Plan Required Escrow Deposit	Land Use, PB	
298	Filed after Preliminary Site Plan				Application, Planning Board	Per Application, Filed within 6 months of initial filing date of Preliminary Site Plan	50% of the Preliminary Site Plan Application Fee	Land Use, PB	
299						Per Application, Filed after 6 months	Per Engineer	Land Use, PB	
300				Escrow, Review, Planning Board	Deposit, Minimum	\$ 5,000.00	Land Use, PB		
301			Site Plan, Waiver		Application, TRC	Per Application	\$ 500.00	Land Use, PB	
302					Escrow, Review, TRC	Deposit	\$ 1,000.00	Land Use, TRC	
303					Application, Planning Board	Per Application	\$ 700.00	Land Use, PB	
304					Escrow, Review, Planning Board	Deposit	\$ 2,000.00	Land Use, PB	
305			Concept Plan	Review/ Informal Discussion	Application, TRC	Per application	\$ 500.00	Land Use, PB	
306					Escrow, TRC Review	Deposit	\$ 1,500.00	Land Use, TRC	
307					Application, Planning Board	Per Application	\$ 500.00	Land Use, PB	
308					Escrow, Planning Board Review	Deposit	\$ 2,000.00	Land Use, PB	
309			Site Plan, Special Meeting	Plannning Board	Application, Plannning Board	Per meeting	\$ 1,000.00	Land Use, PB	
310		Escrow, Review, Planning Board			Deposit	\$ 1,500.00	Land Use, PB		
311		Site Plan, Preliminary	Amended	Application, Filed within 6 months of Initial Preliminary Site Plan Filing Date, otherwise 100% Application Fee	Per Amended Preliminary Plan Application	50% of Preliminary Site Plan Application Fee	Land Use, PB		
312				Escrow, Review, Filed within 6 months of Initial Preliminary Site Plan filing date	Deposit, Initial Maximum	\$ 7,500.00	Land Use, PB		
313		Site Plan, Final	Amended	Application, Filed within 6 months of initial Final Site Plan Filing Date	Per Amended Final Plan Application	50% of Final Site Plan Fee	Land Use, PB		
314				Escrow, Review, Filed within 6 months of initial Preliminary Site Plan filing date	Deposit, Maximum	\$ 7,500.00	Land Use, PB		
315	129-15 B	Littering, Enforcement, Violations & Penalties, Penalty	Violation, Littering		Penalty	Per offense, Minimum-Maximum	\$25-\$1000	Police/Zoning	
316	124-26E & 29	Parks & Recreation Areas	Violation, Parks	Peace & Good Order	Penalty	Per offense	Per Chapter 1-15	Recreation	
317				Skateboard & Roller Skates	Penalty	Per occurrence	\$ 50.00	Recreation	
318	140-3	Parking Lots, Public, Violations & Penalties, Removal of Vehicles	Violation, Parking Regulation	Parking Lots	Penalty	Per offense, Per chapter 1-15, Maximum	\$ 1,000.00	Police	
319	151-5	Peddling & Soliciting	Violation, Peddling & Soliciting	Permit	Penalty	Per occurrence	Per Chapter 1-15	Clerk/Police	
320	151-19 & 22			Permit, Peddling & Soliciting	Badge	Valid 90 Days	Per Badge, Per Person	\$ 10.00	Police
321					Permit	Application, Valid 90 Days	Per Permit, Per Person	\$ 50.00	Police
322					Background Check	Application, Valid 90 Days	Per Background Check, Per Person	\$ 18.00	Police

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345	232-15	Public Health, Sewers, Sewage Disposal & Individual Water Supply System, Fees	Inspection, ISSDS		Soil Characteristics, Septic System	Observation of a test of soil characteristics by a representative of the Board of Health, by appointment, for purposes of meeting the requirements of an application for subdivision approval or for purposes of preparing an application for a certificate of compliance (location & design)	Per day or fraction thereof, whichever is greater	\$ 200.00	Board of Health
346			Re-Inspection, ISSDS, Failure		Repair, Alteration, New Construction, Septic System	Re-inspection, Failure to locate & construct or alter the system in accordance with applicable requirements	Per Re- Inspection	\$ 100.00	Board of Health
347			Certificate of Approval, ISSDS		Repair, Alteration to Component, Septic System	Application & Design Review, Engineer <u>not</u> required	Per Application	\$ 150.00	Board of Health
348						Application & Design Review, Engineer required	Per Application	\$ 300.00	Board of Health
349			Abandonment, ISSDS		Septic System	Application & Review	Per Application	\$ 100.00	Board of Health
350			Permit, ISSDS, Construction		Septic System	Renewal	Per permit	\$ 100.00	Board of Health
351			Certificate of Compliance, Individual Water Supply System, New Install		Location & Design	Application & Plan Review	Per Application	300	Board of Health
352			Certificate of Compliance, Individual Water Supply System, Alteration		Location & Design	Application & Plan Review	Per Application	\$ 300.00	Board of Health
353			Abandonment, Well			Application & Review	Per Application	\$ 100.00	Board of Health
354	232-23(A) & (B)	Public Health, Sewers, Sewage Disposal & Individual Water Supply System, Fees Charges & Established Review	License, Installer, Alternate Waste Water Treatment Technology			Initial	Per License	\$ 250.00	Board of Health
355						Renewal	Per License, Per annum	\$ 150.00	Board of Health
356	232-23 (C) (D) (F)	Public Health, Sewers, Sewage Disposal & Individual Water Supply System, Fees Charges & Established Review	License, To Operate, Alternate Waste Water Treatment Technology			Initial	Per License	\$ 100.00	Board of Health
357						Renewal	Per license, per annum	\$ 50.00	Board of Health
358							Late Fee	\$ 50.00	Board of Health
359			Waranty, Alternate Waste Water Treatment Technology			Renewal	Per annum	\$ 10.00	Board of Health
360	232-16	Public Health, Sewers, Sewage Disposal & Individual Water Supply System, Violations & Penalties	Violation, ISSD or Individual Water Supply Sytem		Code Violation	Penalty	Per offense	\$5-500	Board of Health
361	235-6	Public Health, Solid Waste, Garbage Collection	Violation, Garbage Collection		Code Violation	Penalty	Per Offense	\$5-\$500	Board of Health
362	235-9	Public Health, Solid Waste	Violation, Solid Waste		Code Violation	Penalty	Per Offense	\$5-\$500	Board of Health
363	239-7	Public Health, Tobacoo Vending Machines	Violation, Vending Machine, Tobacco		Code Violation	Penalty	Per Offense	\$50-\$500	Board of Health
364	N/A	Public Works	Wood Chips/Mulch			Delivery, Residents Only	Per load, 3 to 4 yards	\$ -	Public Works
365	N/A	Public Works	Wood Chips/Mulch			Loaded in Vehicle	Per load, 1 to 2 yards	\$ -	Public Works
366	161-4	Rental Dwelling Units	Certificate, Rental		Habitability	Registration, Initial	Per unit	\$ 150.00	Code Enforcement
367						Registration, Renewal	Per annum, per unit	\$ 75.00	Code Enforcement
368			Violation, Rental		Registration	Inspection & Validity, Penalty	Per unit, 1st offense	\$ 100.00	Code Enforcement
369							Per unit, 2nd	\$ 150.00	Code Enforcement
370							Per unit, 3rd	\$ 250.00	Code Enforcement
371							Per unit, 4th & subsequent offense	\$ 500.00	Code Enforcement

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372	168-47.1B(1) & (2)	Sewerage System	Reservation Fee, Sewerage System		Capacity	Reservation of allocated sewerage capacity	Per gallon per day	\$ 16.00	Engineer
373	168-91	Sewerage System,	Inspection, Sewerage System, Sump Pump		Service Connection, Sump Pump	Application, Plan Review & Inspection, Escrow	Deposit, Per Application	\$ 500.00	Water Reclamation
374		Article VII Sewer Connection Inspection, Inspection Required				Initial Inpection	Per connection	\$ 75.00	Water Reclamation
375						Re-inspection	Per connection, per reinspection	\$ 100.00	Water Reclamation
376	168-54	Sewerage System, Service Connection	Connection, Sewerage System		Service Connection Fee	Residential/Commerical/Multi-Family	Per EDU, Per NJSS 40A:26A-11	\$ 10,500.00	Engineer
377	168-57	Sewerage System, Violations	Violation, Sewerage System		Grease, Oil, Sand Interceptors	Penalty	Per offense, maximum	\$ 1,250.00	Water Reclamation
378					Service Connection	Penalty	Per offense, Per chapter 1-15 Maximum	\$ 2,000.00	Water Reclamation
379	168-50	Sewerage System	Sewer Utility Fees & Rates		Service Fee	Residential User, Senior Citizen Discount	Per billing quarter	\$ 134.05	Finance
380					Maintenance Fee	Residential User, Senior Citizen Discount	Per billing quarter	\$ -	Finance
381					Service Fee	Residential User	Per billing quarter	\$ 145.28	Finance
382					Maintenance Fee	Residential User	Per billing quarter	\$ 70.06	Finance
383					Excess Usage Rate	Residential User	Per billing quarter, per 100 cubic feet of water usage in excess of 2500 cubic feet water usage	\$ 36.07	Finance
384					Service Fee	Non-residential User	Per billing quarter	\$ 206.06	Finance
385					Maintenance Fee	Non-residential User	Per billing quarter	\$ 97.88	Finance
386					Excess Usage Rate	Non-residential User	Per billing quarter, per 100 cubic feet of water usage in excess of 2500 cubic feet water usage	\$ 103.03	Finance
387					Service Fee	Non-Public Water System User	Per billing quarter	\$ 165.38	Finance
388	168-52	Solid Waste	Violation, Solid Waste		Violation of Code	Penalty	Per offense	\$ 500.00	Public Works
389	168-54				Curbside Collection of Brush	Penalty	Per offense	Per Chapter 1-15	Public Works
390	179-8				Garbage Collection	Penalty	Per offense	Per Chapter 1-15	Public Works
391	190-45 Article IV	Streets & Sidewalks, Excavation in Public Sreets & Parking Areas, Additional Permits, Term of Permit, Violations & Penalties.	Violation, Streets & Sidewalks, Public Parking Area		Excavation	Penalty	Per offense, Per chapter 1-15 Maximum	\$ 2,000.00	Public Works
392	190-38 & 39 Article IV				Excavation	Application & Plan Review	Per Application	\$ 150.00	Engineering
393					Excavation, Re-submission	Application & Plan Review, Re-submission	Per Re-submission	\$ 100.00	Engineering
394	190-29 Article II	Streets & Sidewalks, Streets, Private	Violation, Streets, Private		Violation, Construction Materials, Methods, Requirements	Penalty	Per offense, Per chapter 1-15 Maximum	\$ 2,000.00	Engineering
395	190-30 & 31 Article III	Streets & Sidewalks, Driveways, Permit Required Fee, Application for Permit	Permit, Streets & Sidewalks		Driveway, New, Improvements	Install, New or Improvement	Per permit	\$ 100.00	Engineering/Zonning
396	190-37	Streets & Sidewalks, Driveways, Violations & Penalties	Violation, Streets & Sidewalks		Driveway, New, Improvements	Penalty, Construction Materials, Methods, & Requirements,	Per offense, Per chapter 1-15, Maximum	\$ 2,000.00	Engineering
397	195-34B(3)	Subdivision of Land & Site Plan Review	Plan Review, Exempt		Exemption	Applications exempt from site plan approval	Per Application	\$ 125.00	Engineering
398	195-58 F (1) (2) & (3)	Subdivision of Land & Site Plan Review, Cost of Inspection	Inspection		Engineer	Inspection, Engineer, Improvements	Estimated Construction Cost less than \$10,000	\$ 500.00	Engineering
399						Estimated Construction Cost \$10,000 or more	Estimated Construction Cost \$10,000 or more, 5% of cost of improvements per NJSA 40:55D-53.4	Per NJSA 40:55D-53.4	Engineering
400	195-58 B(1)	Subdivision of Land & Site Plan Review, Performance Guarantees	Guaranty, Performance		Subdivision		120% Cost of installation of Improvements deemed necessary or appropriate as identified in 195-58 A (1) & (2)	120% Cost of improvements per 195-58 A (1) & (2)	Planning & Land Use/ Engineer
401	195-59 A	Subdivision of Land & Site Plan Review, Maintenance Guarantees	Guaranty, Maintenance		Subdivision	Two year guaranty after final Acceptance.	Guarantee 15 % of the cost of the Improvement	15% of Cost of Improvements	Planning & Land Use Engineer
402	195-72 F	Subdivision of Land & Site Plan Review, Appeal Procedures, Notice of Decision	Public Documents, Records, Appeal		Notice of Decision	Copy	Per page	\$ 0.75	Planning & Land Use/ Clerk

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403	195.73	Subdivision of Land & Site Plan Review, Penalty for Premature Sale	Violation, Premature Sale			Penalty	Per offense	Per Chapter 15	Planning & Land Use	
404	202-04 & 05	Tree Care, Conservation & Protection, Article I Conservation & Protection of Trees, Exceptions & Permit Required	Permit, Tree Care		Removal	Excludes: A.Commercial nurseries & fruit treeorchards orchards. B. Christmas tree plantations. C.Removal of trees which are dead, dying or diseased, or trees or specimen trees which have suffered severe damage, or any tree or specimen tree whose angle of growth or location make them a hazard to structures or human life. D. Pruning or removal of any tree or specimen tree growing on or over a public right-of-way or public property by an appropriate authority or authorized utility company for maintenance of utility wires or pipe lines. E. Homestead lots.G.Silviculture.	Per permit.	Per Chapter 202 5 F	Public Works	
405	202.21	Tree Care, Conservation & Protection, Article II Tree Care, Violations & Penalties	Violation, Tree Care			Penalty	Per offense, Maximum Amount.	\$ 250.00	Public Works	
406	206-64C,D,E	Vehicles & Traffic; Abandoned Vehicles; Borough Pound Established; Reclaim Vehicle	Impounded Vehicle, Light Duty ≤ 10,000 lbs		Hook-up	Towing Hook-up Services	Per Hook up	\$ 150.00	Police	
407					Storage	Borough Impound Lot or Private Impound Lot	Per each day or portion thereof	\$ 45.00	Police	
408	206-64C,D,E	Vehicles & Traffic; Abandoned Vehicles; Borough Pound Established; Reclaim Vehicle				Towing	Milage Cost	One mile or less	\$ 50.00	Police
409								Plus per each additional mile	\$ 6.00	Police
410					Administrative	Borough Impound Lot	Per Vehicle	\$ 50.00	Police	
411	206-79 & 82	Vehicles & Traffic	Violation, Permit Parking, Resident		Counterfeit Permit	Penalty	Per offense	Per Chapter 15	Police	
412					Invalid Parking	Penalty	Per offense	\$ 35.00	Police	
413	215-12.2D	Zoning, Lot Grading Plans, Fees	Permit, Zoning		Lot Grading	Application & Plan Review, Intial & one revision, Submission of one inspection report to the Construction Official	Per permit	\$ 400.00	Engineering	
414					Site	Inspection, Site	Preliminary, included in permit fee	\$ -	Engineering	
415						1st & 2nd	1st & 2nd, included in permit fee	\$ -	Engineering	
416						Per 3rd and subsequent inspections	Per 3rd and subsequent inspections, Borough Engineer's regular hourly rate	Per Engineer Hourly Rate	Engineering	
417	215-12.5D	Zoning, Stormwater Management	Plan Approval, Zoning		Stormwater Management	Application & Engineer Review	Per plan review	\$ 250.00	Engineering	
418					Inspection	Escrow, Inspection	Deposit, Determined by Borough Engineer		Engineering	

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419	215-29B(7)	Zoning; Lot & Bulk Requirements; Supplemental Height & Bulk Restrictions; Fences	Permit, Zoning		Fence	Application	Per installation	\$ 30.00	Zoning
420	215-17	Zoning; General Regulations; Outdoor Storage & Parking	Permit, Zoning		Temporary Portable Containerized Storage Unit	Application	Per unit	\$ 50.00	Zoning
421	215-8E(2)&(3)	Zoning; General Regulations; Sign Regulations; Sign Permit & Fees	Permit, Zoning		Temporary Sign	Application, excluding civic events	Per annum, per sign	\$ 50.00	Zoning
422	215-44	Zoning; Enforcement; Changes in Use	Change of Occupancy, Zoning		Commercial	Application, Change in type of character of use or of permitted use to another permitted use	Per Change of Use, Per application	\$ 125.00	Zoning/ Planning & Land Use/ Engineering
423	110-8	Flood Damage Protection, Violations & Penalties	Violation, Flood Damage & Protection		Code Violation	Penalty	Per offense	Per Chapter 1-4	Engineering
424	215-40A	Zoning	Certificate of Approval, Zoning		Exterior Addition	Application & Review, Any exterior addition impacting lot coverage or height	Per certificate	\$ 30.00	Zoning
425	215-42		Permit, Zoning		Dumpster	Application	Per annum, per dumpster	\$ 75.00	Zoning
426	215-8D(3)(j)		Violation, Zoning		Sign Regulation	Penalty, Portable	1st Offense, Maximum	\$ 100.00	Zoning
427							2nd Offense, Maximum	\$ 250.00	Zoning