

**MINUTES OF A REGULAR
MEETING OF THE
MENDHAM BOROUGH
MAYOR AND COUNCIL**

CALL TO ORDER

Mayor Henry called the December 19, 2016 meeting of the Mayor and Council to order at 8:07PM in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE

Mayor Henry led a moment of silent meditation followed by the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the *Observer-Tribune* and the *Daily Record* and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ATTENDANCE

Present: Mayor Neil Henry
Councilman John Andrews
Councilman Brad Badal
Councilwoman Veronica Daly
Councilman David Sharkey
Councilman Stanley Witzczak
Council President John Andrus

Also present: Dawn Sullivan for Fred Semrau, Borough Attorney
Richard Merkt, Borough Administrator
Margot Kaye, Borough Clerk

CONSENT AGENDA

Minutes of the regular meeting of 11/21/16
Minutes of the regular meeting of 12/5/16
Minutes of the executive session of 12/5/16

Motion to approve Consent Agenda: Councilman Badal

Second: Councilman Andrews

Discussion: None

Roll Call – the vote was as follows:

In favor: Andrews, Badal, Daly, Sharkey, Witzczak, Andrus

Opposed: None

Abstain: 11/21/16 minutes only – Andrus

12/5/16 regular and executive session minutes only – Daly, Sharkey, Witzczak

Absent: None

PROCLAMATION

Mayor Henry announced that this was Councilwoman Daly's last meeting as her term ends on December 31, 2016. He read a proclamation that praised her dedication to the Borough and presented her with a gift. Councilwoman Daly stated that she was privileged to work with this Council and thanked them for the opportunity to serve.

DISCUSSION

12/27/16 MEETING OF THE MAYOR & COUNCIL

Mayor Henry indicated that there are currently no matters to be addressed by the Mayor and Council during the regular-scheduled meeting of December 27, 2016. There was unanimous consent among the Council that the meeting be canceled. Ms. Kaye agreed to publish proper notice.

ORDINANCE INTRODUCTION: None

ORDINANCE ADOPTION: None

ACTIONS TAKEN

Res. #163-16 Strategic Plan for Municipal Alliance Funding July 2017 – June 2018

Motion to approve: Councilman Witczak

Second: Councilman Sharkey

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #164-16 BOA Escrow Refund – 11 Knollwood Drive, Block 903, Lot 3

Motion to approve: Councilman Andrus

Second: Councilwoman Daly

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #165-16 Tax Overpayment Refund - 13½ Maple Avenue, Block 405, Lot 13.01

Motion to approve: Councilman Andrus

Second: Councilman Sharkey

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #166-16 Permanent Employee Appointment – Jennifer Price

Motion to approve: Councilman Badal

Second: Councilman Sharkey

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #167-16 Tax Overpayment Refund – 42 East Main Street, Block 603, Lot 3

Motion to approve: Councilman Andrus

Second: Councilman Andrews

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #168-16 DPW New Hire – Daniel Lovenberg, Driver/Operator

Motion to approve: Councilman Witczak

Second: Councilman Sharkey

Discussion: Councilman Witczak indicated that the new hires are replacements for former employees.

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #169-16 DPW New Hire – Travis Nickerson, Driver/Operator

Motion to approve: Councilman Witczak

Second: Councilman Sharkey

Discussion: None

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

Res. #170-16 PSA: Strunk-Albert Engineering – Garabrant Center Generator

Motion to approve: Councilman Badal

Second: Councilwoman Daly

Discussion: Mr. Merkt confirmed that Strunk-Albert was recommended by the Borough Engineer and that grant funding will be reimbursed upon completion of the project.

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: None

Absent: None

ADMINISTRATOR REPORT

The Administrator's report was distributed to the Mayor and Council previously. Mr. Merkt stated that he is still waiting for Peggnet to provide state contract pricing for a new server. Mayor Henry requested that the Administrator Report be distributed the Friday before each meeting.

COUNCIL REPORTS, OLD & NEW BUSINESS

Councilman Andrews – no report.

Councilman Badal – The Land Use Committee met on December 15, 2016 to discuss the following:

1. High School Signage – Mr. Merkt has agreed to contact the Superintendent to discuss placement of one (1) larger sign that can accommodate multiple announcements.
2. Grand Opening Banners (Village Shopping Center) – Ms. Sullivan will confirm whether an ordinance is required in order to permit new store signage (30 sq. ft. maximum) to be affixed to the building only for a two (2) week period. All grand opening signage is to be reported to the Administrator for Zoning Officer inspection.
3. Sandwich Board Signage – The ordinance permits one (1) per lot, therefore, multiple boards in the Village Shopping Center is a violation. The Zoning Officer will notify the tenants as a courtesy and then remove any non-compliant signage.

Councilwoman Daly – no report.

Councilman Sharkey – Approximately 200 trees have been planted in the Borough over the last ten (10) years. The DPW does a great job with the seedlings received from the state and now maintains a nursery on DPW property. Holly Trail had the largest attendance to date.

Councilman Sharkey thanked Borough residents for the opportunity to serve a third term and stated that his efforts will focus on planting additional trees, increasing the number of tree promotion events and working with the Environmental Commission to publicize Earth Day.

Councilman Witczak – Councilman Witczak thanked the Council for their approval of two (2) DPW new hires.

Councilman Andrus – Councilman Andrus thanked Councilwoman Daly for her six (6) years of service to the Council and expressed sorrow at seeing her step down.

ATTORNEY ITEMS - no report.

MAYOR'S ITEMS – no report.

PUBLIC COMMENT

Mayor Henry opened the floor to comments/questions from the public. Hearing none, Mayor Henry closed the public portion of the meeting.

APPROVAL OF VOUCHERS

Bill Lists dated December 19, 2016

Motion to approve: Councilman Andrus

Second: Councilman Badal

Discussion: None

Roll Call – the vote was as follows:

In favor: Andrews, Badal, Daly, Sharkey, Witczak, Andrus

Opposed: None

Abstain: Witczak (check nos. 2950 and 2998 only)

Absent: None

EXECUTIVE SESSION: None

ADJOURNMENT

There being no further business scheduled for the consideration of the Mayor and Council at this time, on a motion duly made, seconded and unanimously carried by a voice vote, the meeting was adjourned at approximately 8:31PM next to convene at a reorganization meeting on January 2, 2017 at 4PM at the Mendham Firehouse, 24 East Main Street, Mendham, NJ.

Respectfully submitted,

Margot G. Kaye

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Borough Clerk