

**MINUTES OF THE REGULAR MEETING
OF THE
BOROUGH OF MENDHAM
MAYOR AND COUNCIL
November 15, 2018**

CALL TO ORDER

Mayor Henry called the November 15, 2018 Regular Meeting of the Mayor and Council to order at 8:08 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

INVOCATION AND FLAG SALUTE

Mayor Henry led a moment of silence and then proceeded with the Pledge of Allegiance.

OPENING STATEMENT

Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the *Daily Record* and *Observer Tribune*, and was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

ROLL CALL

PRESENT:

Mayor Neil Henry

Councilman John Andrews

Councilman Brad Badal – *Not present at roll call as he was inspecting the MVA with DPW truck. He arrived at 8:14 and took his seat at the dais*

Councilwoman Christine Serrano-Glassner

Councilman David Sharkey

ABSENT:

Councilman Stanley Witzak

Council President John Andrus

Also present were:

Joyce Bushman, Borough Administrator

Mimi M. Marlor, RMC, Borough Clerk

Note: Due to inclement weather Dawn Sullivan, Esquire was unable to attend

CONSENT AGENDA

1. Minutes – Regular Meeting of November 1, 2018

Motion to approve: Councilwoman Glassner

Second: Councilman Andrews

Roll Call:

In favor: Andrews, Glassner, Sharkey

Opposed: None

Recusal: Andrews (for Blue Light Permit only)

Absent: Badal, Witzak, Andrus

DISCUSSION ITEMS

1. Best Practices Worksheet

Mayor Henry reviewed the chart of questions and the scoring factors. He reported the Borough scored in the 90 percentile. He asked if anyone had any questions and hearing none he called for a voice vote to certify the review of the Best Practices Worksheet. The Worksheet was certified by the Administrator and Chief Financial Officer. It was submitted electronically on November 9, 2018.

Motion: to Approve: Councilman Andrews

Second: Councilman Sharkey

Voice Vote: All in Favor

Note: Councilman Badal arrived at 8:14 and took his seat at the dais

2. Proposed Ordinance 10-2018 - Mayor Henry explained that the Borough is proposing a merge of the Environmental, Shade Tree and Open Space Committees. Discussion ensued and the Mayor asked if the Historic Commission is being combined with the other committees. Administrator Bushman answered that was not the intent of the changes. She commented that the Attorney was going to explain it in detail but the final draft ordinance will clarify that distinction. Additionally, they are recommending to change recreation to parkland and historic preservation to historic sites to further clarify. Mayor Henry thanked Ms. Bushman and asked that she provide the feedback to Attorney Semerau and the incorporated changes and revisions be introduced in the form of an Ordinance at the next meeting.

ACTION TAKEN – RESOLUTIONS

182-2018 Resolution of the Borough of Mendham, County of Morris and State of New Jersey, Authorizing Release of Certain Bonds and Escrow in Connection with the Sisters of Christian Charity Motherhouse Project at 350 Bernardsville Road (Block 2301, Lot 13)

Motion: to Approve: Councilman Andrews

Second: Councilman Badal

Discussion: None

Roll Call:

In favor: Andrews, Badal, Glassner, Sharkey

Opposed: None

Recusal: None

Absent: Witczak, Andrus

183-2018 Providing for the Transfer of Certain 2018 Appropriation Account Balances

Motion: to Approve: Councilman Badal

Second: Councilman Sharkey

Discussion: None

Roll Call:

In favor: Andrews, Badal, Glassner, Sharkey

Opposed: None

Recusal: None

Absent: Witczak, Andrus

184-2018 Resolution of the Borough of Mendham, County of Morris and State of New Jersey, Appointing Kevin Gould as Interim Plumbing Sub-code Official/Inspector

Motion: to Approve: Councilman Sharkey

Second: Councilwoman Glassner

Discussion: None

Roll Call:

In favor: Andrews, Badal, Glassner, Sharkey

Opposed: None

Recusal: None

Absent: Witczak, Andrus

ADMINISTRATOR'S REPORT

Administrator Bushman noted for the record that there is a sinkhole on Dean Road and earlier this evening one of the DPW trucks fell into the sinkhole. DPW Superintendent Cooper, Police Chief Camoia and Councilman Badal have all been to the scene to investigate. Our staff person was not injured. She also reported that one portable electronic speed sign has been ordered and a second is proposed in next year's budget. Administrator Bushman concluded her comments. Hearing no additional questions Mayor Henry moved on.

COUNCIL REPORTS, OLD & NEW BUSINESS

Recreation Committee

Councilman Witczak was absent.

Finance Committee

Council President Andrus was absent.

Land Use Committee and Environmental Commission

Councilman Sharkey reported that the Planning Board Committee took a straw poll at the last meeting regarding the Dunkin Donuts. The Municipal Attorney for the Planning Board will prepare the memorializing resolution for the next planning board meeting including all the caveats etc. Councilman Sharkey reported that new Ginkgo trees have been planted on Main Street by the Post office. He noted that all the Committees are in agreement regarding the consolidation of Open Space and Environmental, and he hopes that they can complete the adoption of the necessary Ordinance before the beginning of the year. Councilman Sharkey concluded his report.

Public Safety Committee

Councilman Andrews shared that Chief Camoia arranged an active shooter drill at the high school while the teachers were off for a convention. He shared that the speed trailer was deployed to Lake Drive and effectively controlled the situation for the time being. He reported the next Critical Incident meeting is scheduled for December 6, 2018. He noted that the monthly Daytop meetings continue to take place and the lines of communication remain open and productive. Councilman Andrews had nothing else and concluded his report.

Personnel Committee and Local Economic Development Committee

Councilwoman Glassner reported that the Personnel Committee is still working on the open positions in personnel and she anticipated that all the hiring resolutions will be proposed on the December 6, 2018 agenda of Council. The market draft profile is ready but before they finalize it, the Committee would like to highlight a particular business which has not yet been determined. She stated she would keep them informed and concluded her report.

Public Works and Utilities Committee

Councilman Badal reported that DPW did have an accident with one of the multifunctioning plow trucks. He reported that the driver is okay and they do not yet know the extent of the damages. He asked that the claim be expedited due to the need for such a vehicle through the upcoming winter months. He also shared that the Finance Committee has met and reviewed all the Water Reclamation Plant capital needs. He reviewed the 4 basic contract needs:

1. Grit equipment replaced, oxidation ditch modification needs to be made, operations building needs some work, clarifier rehabilitation, service water system upgrades, metering vault and well improvements
2. Effluent Ponds
3. Next phase of the CCTV of the sewer lines
4. Sewer repairs depending on what CCTV discovers

He is suggesting that before the end of the year a resolution be proposed addressing the repair needs and authorizing JIM Wancho PE to prepare the bid documents and specifications so that the project may proceed and be ready for consideration early in the new year when funds are in place. He concluded his report.

ATTORNEY ITEMS

Attorney Sullivan was not in attendance due to inclement weather.

MAYOR'S ITEMS

Mayor Henry stated he continues to meet with Councilwoman Glassner regarding the transition and suggested they schedule a meeting with the Borough Attorney to review open items. He shared congratulation to Mr. Andrews and Mr. Brennan. He concluded his comments.

PUBLIC COMMENT

Mayor Henry opened the meeting to the public for comments.

Brennan Reilly, New Street, commented that he is looking for space to move his offices to Mendham and hopes that works out. He thanked the Council and concluded his comments.

Seeing no one else wishing to be heard, Mayor Henry closed the public session.

APPROVAL OF VOUCHERS

Bill Lists dated November 15, 2018.

Motion to approve: Councilman Sharkey

Second: Councilman Badal

Roll Call:

In favor: Andrews, Badal, Glassner, Sharkey

Opposed: None

Abstain: None

Absent: Witczak, Andrus

ADJOURNMENT

The Mayor asked for a motion to adjourn. There being no other business to be conducted, on a motion duly made by Councilman Sharkey, seconded by Councilman Badal, and unanimously carried by a voice vote, the meeting was adjourned at 8:52 pm.

The next Regular Meeting of the Mayor and Council will convene on December 6, 2018 at 8:00 p.m. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

Respectfully Submitted:

Mimi M. Marlor, RMC, CMR Borough Clerk
BOROUGH OF MENDHAM