

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOROUGH OF MENDHAM MAYOR AND COUNCIL**

**June 12, 2019**

**CALL TO ORDER**

Mayor Christine Serrano-Glassner called the June 12, 2019 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

**INVOCATION AND FLAG SALUTE**

Mayor Serrano-Glassner led a moment of silence and then proceeded with the Pledge of Allegiance.

**MAYOR'S OPENING STATEMENT**

Adequate notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the *Daily Record* and the *Star Ledger*, and such notice was posted on the Phoenix House bulletin board in accordance with the Open Public Meetings Act.

**ROLL CALL**

The following officials were present:

Mayor Christine Serrano-Glassner  
Council Member Steven Andrew  
Council Member John Andrews  
Council Member Brad Badal  
Council Member James R. Kelly  
Council President David Sharkey

Council Member Brennan Reilly was absent.

Also present were:

Joyce Bushman, Borough Administrator  
Fred Semrau, Esq., Borough Attorney  
Robin R. Kline, Borough Clerk

Mayor Serrano-Glassner opened the meeting and announced that Robin Kline is now serving as Borough Clerk, which went into effect June 1<sup>st</sup>. The Mayor and Council provided their well-wishes.

**CONSENT AGENDA**

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body or public request that an item be removed and considered separately.

Items listed on the Consent Agenda:

1. Approval of Minutes: May 28, 2019 Regular Meeting  
May 28, 2019 Executive Session Meeting
2. Special Event Permit: Cops, Kids & Cones, Rescheduled rain date to June 18, 2019
3. Peddler/Solicitor Permits: Aptive Environmental for door-to-door sales  
[22 permit applications]

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council President Sharkey  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Abstentions: None

**RESOLUTIONS**

**#94-2019 RESOLUTION AUTHORIZING A REFUND FOR THE PAYMENT OF A CANCELED BUILDING DEPARTMENT PERMIT**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council Member Andrew  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #94-2019 passed.

**#95-2019 RESOLUTION APPROVING BENJAMIN SMITH'S APPOINTMENT AS A REGULAR MEMBER TO THE MENDHAM BOROUGH FIRE DEPARTMENT**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council President Sharkey  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #95-2019 passed.

**#96-2019 RESOLUTION AUTHORIZING THE HIRING OF A PART-TIME SEASONAL EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS**

There was no Council discussion.

Motion to Approve: Council Member Kelly  
Second: Council President Sharkey  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #96-2019 passed.

**#97-2019 RESOLUTION APPROVING THE RENEWAL OF LIQUOR LICENSES FOR THE 2019-2020 LICENSING TERM**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Badal  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None  
Abstentions: Council Member Andrew and Council Member Andrews abstained on the approval of the renewal of the Pastime Club's liquor license.

Resolution #97-2019 passed.

**#98-2019 RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE PRICING AGREEMENT WITH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM**

There was no Council discussion.

Motion to Approve: Council Member Andrew  
Second: Council Member Andrews  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #98-2019 passed.

**#99-2019 RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO EXECUTE A PROPERTY OWNER'S CONSENT WITH RESPECT TO THE WARD-SANDS MUNICIPAL PARKING LOT**

There was no Council discussion.

Motion to Approve: Council Member Badal  
Second: Council Member Andrew  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #99-2019 passed.

**ADD-ON RESOLUTION**

**#101-2019 RESOLUTION OF THE BOROUGH OF MENDHAM AUTHORIZING THE EXECUTION OF AN INSTALLATION AND REPAYMENT AGREEMENT WITH PSE&G FOR THE INSTALLATION OF ENERGY CONSERVATION MEASURES AT THE MENDHAM FIRE DEPARTMENT AND FIRST AID SQUAD**

There was no Council discussion.

Motion to Approve: Council President Sharkey  
Second: Council Member Andrew  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Resolution #101-2019 passed.

## **ADMINISTRATOR'S REPORT**

Ms. Bushman provided a copy of her Administrator's Report dated June 12, 2019 to the Mayor and Council. She noted that the Virtual Private Network (VPN) connections are being completed for the Police Department and Sewer Plant. Ms. Bushman further reported that the Fire Safety Inspector submitted his resignation and a replacement is being sought. She also reported that the Library has requested to be added on the Borough's joint insurance fund liability insurance policy. The request is being reviewed by the Morris County Joint Insurance Fund. Lastly, she mentioned that the amended sewer ordinance is being finalized for attorney review.

## **COUNCIL COMMITTEE REPORTS**

### **Finance Committee**

Council Member Badal reported that the Finance Committee will be reviewing the amended sewer ordinance after attorney review and at that time would make a recommendation to the Council. He also reported that the Finance Committee will begin to evaluate the income-side of the budget. Lastly, Council Member Badal reported that Mr. Semrau will be draft a new lease agreement for the Petsch House. A summary sheet highlighting the new terms and conditions of the lease renewal will be presented to the nursery school board by Mr. Semrau, Ms. Bushman and himself.

### **Recreation Committee**

Council Member Andrew reported that the Food Truck & Music Festival is scheduled for June 15<sup>th</sup> and also mentioned that registration for the Recreation Day Camp Program continues. The next Recreation Committee meeting is scheduled for June 20<sup>th</sup>.

### **Board of Health**

Council Member Andrew had nothing new to report.

### **Board of Education**

Council Member Andrew had nothing new to report.

### **Public Safety Committee**

Council Member Andrews reported that the PBA's Cops, Kids & Cones event has been rescheduled to June 18<sup>th</sup> and mentioned that the First Aid Squad and Fire Department will be participating in the event. He further reported that new "Speed Limit Strictly Enforced" signage has been installed on Dean Road and that the Police Department continues to conduct a speed study. He also reported that the new "Your Speed Is" radar sign has arrived and has been deployed on Talmage Road. He mentioned that the Cromwell Bridge project is nearing completion.

Council Member Andrews further reported that the Mendham First Aid Squad was on stand-by for the Relay for Life event at the high school and will be on stand-by for the upcoming Borough Bash event. He lastly inquired whether the Borough has established a No Knock Registry for residents who do not wish to have commercial door-to-door solicitations. The Borough Clerk confirmed that a No Knock Registry application has been uploaded to the website and conforms to the requirements of the Nonsolicitation Ordinance adopted in 2017.

### **Personnel Committee**

Council President Sharkey reported that dog licensing and tax forms will be made available on the Borough website.

### **ECOSST | Shade Tree Advisory Committee**

Council President Sharkey distributed a summary of Mendham Borough's Shade Tree Master Plan. He noted that recommendations of the plan include the planting of approximately 10 new trees in the spring months and 10 trees in the fall months with an emphasis to diversify the tree species. Recently, the selection of maple and oak trees has been planted throughout the Borough. Two upcoming tree planting projects include Borough Park and Coventry Road.

### **Public Works and Utilities Committee**

Council Member Kelly reported that the Department of Public Works has completed the spring mulching of flower beds, tree wells, and park grounds in the Borough. He further reported that new "Speed Limit Strictly Enforced" signage has been installed on Dean Road and mentioned that the prompt installation of the signage reflects that resident concerns are taken seriously by the governing body.

Council Member Kelly lastly reported that he had attended the shared services ad hoc committee informational meeting.

### **Land Use Committee**

Council Member Reilly was absent and provided a written summary report in advance of tonight's meeting.

## **ATTORNEY'S ITEMS**

Mr. Semrau advised that a letter was sent to the Mendham Borough Board of Education regarding the service agreements and further advised that the Class III Special Police Officer Agreement for the 2019-2020 is being finalized.

**MAYOR'S ITEMS**

Mayor Serrano-Glassner reported that two interns will be hired to work during the summer months to assist the Administrative workforce in completing on-going special projects. Resumes will be accepted from interested high school students.

Mayor Serrano-Glassner further reported that Council Member Reilly has been developing a process whereby residents or local organizations interested in submitting a public project proposal as part of a volunteer initiative complete an application, which is submitted to the Clerk's office for circulation to the governing body. A draft copy of the *Application for Public Project Proposal* was distributed to the Council for review and comment.

**PUBLIC COMMENT – AUDIENCE PARTICIPATION:**

Mayor Serrano-Glassner opened the meeting for public comment and asked that all individuals keep their comments to three minutes to allow time for everyone in attendance to be heard.

Chris McManus, 10 Garabrant Street, spoke on behalf of himself and his neighbors residing on Garabrant Street. He commented that an increasing volume of water runoff from the Highfield Circle residential development is causing water to collect in their backyards and is creating some property erosion. Mr. McManus further mentioned that a swale was built to collect the water runoff from Highfield Circle and was designed to discharge the water runoff into the pond. The swale has not been maintained. He inquired whether the Highfield Circle property owners are required to maintain the swale.

Mr. Semrau will investigate whether an easement exists for the swale and determine what site plan approvals were given for the Highfield Circle development.

Bruce DiBisceglie, Recreation Director, reported that the turf field project is in progress and will be completed by June 21<sup>st</sup>. He also reported that the Day Camp registration enrollment has increased 12% over last year with kindergarten through second grade students comprising the largest enrollment group.

Seeing no one else wishing to speak, Mayor Serrano-Glassner closed public comment and proceeded with the next agenda item.

**APPROVAL OF VOUCHERS**

Bills List prepared by the Chief Financial Officer dated June 12, 2019.

Motion to Approve: Council Member Andrew  
Second: Council President Sharkey  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Abstentions: Council Member Andrew abstained on vouchers #6153 and # 6167.  
Council Member Andrews abstained on voucher #6186.

Bills List dated June 12, 2019 was approved.

**EXECUTIVE SESSION**

**#100-2019 A RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12b**

The Mayor and Council of the Borough of Mendham will adjourn into closed session to discuss the following subject matter without the presence of the public in accordance with the Open Public Meetings Act exemptions, N.J.S.A. 10:4-12b:

- 1. Contract Negotiations: Municipal Court Shared Service Agreement
- 2. Attorney-Client Privilege Matter: Police Personnel Promotion Policy
- 3. Contract Negotiations: PBA Collective Bargaining

Motion to Approve: Council Member Andrew  
Second: Council Member Badal  
Ayes: Andrew, Andrews, Badal, Kelly, Sharkey  
Nays: None

Mayor Serrano-Glassner closed the Public Meeting at 9:10 p.m. to convene into Executive Session.

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Mayor Serrano-Glassner reconvened the Public Meeting at 10:20 p.m.

**ADJOURNMENT**

Having no further business to conduct, Mayor Serrano-Glassner asked for a motion to adjourn.

Council Member Badal made a motion to adjourn. Council Member Andrews seconded the motion. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 10:24 p.m.

The next Regular Meeting of the Mayor and Council will convene on Wednesday, June 24, 2019 at 8:00 p.m. at the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

Respectfully Submitted:

*Robin R. Kline*

Robin R. Kline, MAS, RMC, CMR  
Borough Clerk  
BOROUGH OF MENDHAM