

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL**

March 23, 2020

MINUTES

CALL TO ORDER

Mayor Christine Serrano-Glassner called the March 23, 2020 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

MOMENT OF SILENCE AND FLAG SALUTE

Mayor Serrano-Glassner led a moment of silence and then proceeded with the Pledge of Allegiance.

MAYOR'S OPENING STATEMENT

Mayor Serrano-Glassner read the following statement:

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.

ROLL CALL

The following officials were present:

Mayor Christine Serrano-Glassner
Council Member Steven Andrew [via telephonic conference call]
Council Member John Andrews [via telephonic conference call]
Council President Brad Badal [via telephonic conference call]
Council Member James Kelly [via telephonic conference call]
Council Member Mary Sue Martin [via telephonic conference call]
Council Member Brennan Reilly [via telephonic conference call]

Also present were:

Joyce Bushman, Borough Administrator
Fred Semrau, Esq., Borough Attorney [via telephonic conference call]
Robin R. Kline, Borough Clerk [via telephonic conference call]

PROCLAMATIONS

Mayor Serrano Glassner read the following proclamation by title only into the record:

PROCLAMATION CELEBRATING THE MONTH OF APRIL AS NATIONAL DONATE LIFE MONTH

Mayor Serrano Glassner read the following proclamation by title only into the record:

PROCLAMATION CELEBRATING NATIONAL ARBOR DAY ON FRIDAY, APRIL 24, 2020

CONSENT AGENDA ITEMS

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately.

1. **Approval of Minutes:** March 11, 2020 Regular Meeting
March 18, 2020 Special Meeting
2. **Special Event Application:** #04-2020 – Mendham Independent Hook & Ladder Co.
Tri-County Firematics Association
June 13, 2020, 9:00 AM to 3:00 PM

Council Member Reilly inquired if the Tri-County Firematics Association event scheduled for June 13, 2020 would create any road closure issues with regard to the scheduled annual Town-wide Garage Sale. Police Chief Camoia responded there would be no conflict with closing the portion of the road during that time and that police patrols would monitor the situation.

There was no further Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Andrews
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None
Abstentions: Council President Badal abstained on the approval of the March 11, 2020 Regular Meeting minutes and the March 18, 2020 Special Meeting minutes.
Council Member Martin abstained on the approval of the March 18, 2020 Special Meeting minutes.

ORDINANCE FOR INTRODUCTION

None

ORDINANCE FOR PUBLIC HEARING/ADOPTION

None

RESOLUTIONS

#059-2020 RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS FOR THE CURRENT BUDGET [requires not less than a two-thirds (2/3) affirmative vote of the full membership of the governing body]

There was no Council discussion.

Motion to Approve: Council Member Reilly
Second: Council Member Kelly
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#060-2020 RESOLUTION PROVIDING FOR EMERGENCY TEMPORARY APPROPRIATIONS FOR THE SEWER UTILITY BUDGET [requires not less than a two-thirds (2/3) affirmative vote of the full membership of the governing body]

There was no Council discussion.

Motion to Approve: Council Member Andrew
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#061-2020 RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET RESERVE APPROPRIATIONS IN THE 2019 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58 [requires not less than a two-thirds (2/3) affirmative vote of the full membership of the governing body]

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#062-2020 RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION BY THE BOROUGH OF MENDHAM TO THE MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND FOR A 2020 GRANT FOR PREPARATION OF A HISTORIC PRESERVATION PLAN FOR THE SCOTT FARM BARN OWNED BY THE BOROUGH OF MENDHAM

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#063-2020 RESOLUTION AUTHORIZING THE DIGITAL SUBMISSION OF A GRANT APPLICATION BY THE BOROUGH OF MENDHAM TO THE NEW JERSEY HISTORIC TRUST PRESERVE NEW JERSEY PROGRAM FOR A 2020 GRANT FOR STRUCTURAL STABILIZATION OF THE PHOENIX HOUSE OWNED BY THE BOROUGH OF MENDHAM

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#064-2020 RESOLUTION APPOINTING JOHN A. ZARAGOZA AS FIRE OFFICIAL/FIRE MARSHAL IN THE BOROUGH OF MENDHAM FIRE PREVENTION BUREAU FOR THE PERIOD APRIL 6, 2020 TO DECEMBER 31, 2020 RESOLUTION APPOINTING JOHN A. ZARAGOZA AS FIRE OFFICIAL/FIRE MARSHAL

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

#065-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI & SARTOR, LLC FOR INTERIM S-3 LICENSED WASTEWATER OPERATOR AND C-2 LICENSED COLLECTIONS SYSTEMS OPERATOR SERVICES AT THE BOROUGH'S WATER RECLAMATION FACILITY

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin, Reilly
Nays: None

ADMINISTRATOR'S REPORT

Ms. Bushman reported that COVID-19 emergency protocols have been put in place by the Borough, which follow the Governor's Executive Orders and CDC guidelines. She mentioned that there is staggered shift access to the Phoenix House and Bowers Building, and to the extent possible, employees have remote work access.

Mayor Serrano-Glassner reported that the Emergency Squad has adequate availability of Personal Protective Equipment ("PPE") on hand at this time.

There was no Council discussion.

COUNCIL COMMITTEE REPORTS

Finance [Standing Committee of the Council]

Council President Badal reported that the Governor has moved the budget adoption deadline for municipalities.

Board of Health

Council Member Andrew reported that the Board of Health introduced an ordinance to update its fees and rates at its February 5th meeting.

Recreation and Parks [Standing Committee of the Council]

Council Member Andrew reported that all borough parks are closed.

Board of Education

Council Member Andrew reported that Mendham Borough schools have implemented remote learning and further reported that the West Morris Regional School District introduced its budget for the 2020-2021 school year.

Public Safety [Standing Committee of the Council]

Council Member Andrews reported that the OEM Task Force has been meeting remotely and has been in communication with Holly Manor, MASH, Police, Fire, EMS and OEM personnel. He further confirmed that PPE gear has been procured and thanked Carolynn Budd for continuing to assist OEM with its procurement needs.

Personnel [Standing Committee of the Council]

Member Martin reported that interviews for a part-time tax collector have been postponed at this time due to COVID-19 declaration of emergency and will be rescheduled at a future time.

Public Works and Utilities [Standing Committee of the Council]

Council Member Kelly reported that the committee met last week to review the proposed professional services contract for interim licensed wastewater operator and collections systems operator services for the Borough's Water Reclamation Facility. He mentioned that the professional services contract must be approved by the New Jersey Department of Environmental Protection and further noted there will be cost-savings by contracting for the mandated licensing services.

Land Use [Standing Committee of the Council]

Council Member Reilly had nothing new to report.

ECOSST Committee

Council Member Reilly had nothing new to report.

ATTORNEY'S ITEMS

Mr. Semrau advised that he had nothing new to report.

MAYOR'S ITEMS

Mayor Serrano-Glassner reported that today's edition of the Mendham-Chester Patch featured a story on Mendham Borough hanging U.S. Flags as a message of hope and community encouragement during the coronavirus state of emergency. She thanked Council Member Kelly's spouse, Frederica, for suggesting that the town hang the flags along Main Street and also thanked the DPW for hanging the flags. She invited all residents and local businesses to display their American flags to show support for first responders as they provide essential services for the well-being of everyone.

PUBLIC COMMENT – AUDIENCE PARTICIPATION

Mayor Serrano-Glassner opened the meeting for public comment and invited any member of the public to be heard. Seeing no one wishing to speak, Mayor Serrano-Glassner closed public comment.

APPROVAL OF VOUCHERS

Bills List prepared by the Chief Financial Officer dated March 23, 2020.

Mayor Serrano-Glassner advised that it is not necessary for the Council to approve vouchers since Resolution #059-2020 was passed at the March 18, 2020 Special Meeting authorizing the Borough Administration to authorize payment, subject to the availability of funds, for re-occurring necessary expenses.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Having no further business to conduct, Mayor Serrano-Glassner asked for a motion to adjourn.

Council President Badal made a motion to adjourn. Council Member Martin seconded the motion. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 8:25 p.m.

The next meeting of the Mayor and Council of the Borough of Mendham will be held on April 9, 2020 at 8:00 PM in the Garabrant Center, 4 Wilson Street, Mendham.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF MENDHAM