

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL**

February 12, 2020

MINUTES

CALL TO ORDER

Mayor Christine Serrano-Glassner called the February 12, 2020 Regular Meeting of the Mayor and Council to order at 8:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

MOMENT OF SILENCE AND FLAG SALUTE

Mayor Serrano-Glassner led a moment of silence in memory of the passing of former Mendham Borough Mayor Bill Steelman and then proceeded with the Pledge of Allegiance.

MAYOR'S OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act.

ROLL CALL

The following officials were present:

Mayor Christine Serrano-Glassner
Council Member Steven Andrew
Council Member John Andrews
Council President Brad Badal
Council Member James Kelly
Council Member Mary Sue Martin

Council Member Brennan Reilly was absent.

Also present were:

Fred Semrau, Esq., Borough Attorney
Joyce Bushman, Borough Administrator
Robin R. Kline, Borough Clerk

PROCLAMATIONS

PROCLAMATION HONORING ROBERT WEBSTER WILLETT FOR HIS EXTRAORDINARY DEDICATION AND YEARS OF VOLUNTEER SERVICE TO THE MENDHAM BOROUGH COMMUNITY

Mayor Christine Serrano-Glassner announced that the proclamation honoring Mr. Robert Willett has been rescheduled for the February 24th meeting. Mr. Willett was not able to attend tonight's meeting.

NEW JERSEY SENATE AND ASSEMBLY PROCLAMATION – GIRLS HIGH SCHOOL VOLLEYBALL TEAM

State Senator Anthony Bucco and Assemblywoman Aura Dunn presented the proclamation to Coach Eric Heditsch and the Mendham High School Girls Volleyball Team recognizing the team's 2019 NJSIAA Group 3 State Championship.

Mayor Serrano-Glassner, the Borough Council and all in attendance applauded Coach Heditsch and the Minutewoman on their 2019 NJSIAA Group 3 State Championship.

NEW JERSEY SENATE AND ASSEMBLY PROCLAMATION – BOYS HIGH SCHOOL CROSS COUNTRY TEAM

State Senator Anthony Bucco and Assemblywoman Aura Dunn presented the proclamation to Coach Roy Hamblen and the Mendham High School Boys Cross Country Team.

Mayor Serrano-Glassner, the Borough Council and all in attendance applauded Coach Hamblen and the Minuteman on their 2019 NJSIAA Group 3 State Championship for the third straight year. Coach Hamblen was also recognized for receiving the Coach of the Year honors.

CONSENT AGENDA ITEMS

Items on the Consent Agenda are considered routine and will be acted upon by the Borough Council by a single vote unless a member of the Governing Body requests that an item be removed and considered separately.

- 1. Approval of Minutes:** January 27, 2020 Regular Meeting and Closed Session
- 2. Banner Display Applications:**
 - Permit #01-2020 - Cub Scout Pack 133
May 11 - May 22, 2020, Cub Scout event
 - Permit #02-2020 - Mendham Business Association
June 8 – June 15, 2020, Sidewalk Sales event
November 30 – December 6, 2020, Holly Trail event

Permit #03-2020 - Mendham Borough Recreation Department
September 8 – October 3, 2020, Food Truck & Music Festival

3. Raffle License Applications:

#04-2020 – Casino Night at Roxiticus Golf Club
Mendham Diamond Club
April 10, 2020

#05-2020 – Off-Premise Merchandise Prize Raffle
PTO Mendham High School
May 7, 2020

#06-2020 – Off-Premise 50/50 Cash Prize Raffle
PTO Mendham High School
May 7, 2020

#07-2020 – On-Premise Merchandise “Tricky Tray” Raffle
PTO Mendham High School
May 7, 2020

Council Member Andrew inquired about the vendor certificate (Form 13) attached to the Raffle License Application #04-2020 and recused himself on the approval of the January 27, 2020 minutes.

Motion to Approve: Council Member Martin
Second: Council Member Kelly
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nays: None

DISCUSSION ITEM

6 East Main Street Land Use Variance – Mr. Jay Grant, property owner of 6 East Main Street, and his attorney, Mr. Mark Blout, provided an overview of the application before the Zoning Board of Adjustment seeking approval to construct six new residential units on the site. Mr. Blout advised that the board granted use variance approval but is contingent upon the governing body providing its consent to allow overnight parking for 11 dedicated parking spaces for the residential units.

Mr. Grant presented site drawings of the proposed project and parking lot areas. He mentioned that 56 parking spaces are owned by Mendham Borough or are impacted by municipal easements and confirmed that the 11 requested parking spaces are not in an area frequently used. Upon receiving governing body approval, Mr. Grant mentioned that his application will require site plan approval from the Zoning Board of Adjustment, which would include new lighting, and pedestrian sidewalks leading to Main Street.

Mayor Serrano-Glassner thanked Mr. Grant and Mr. Blout for their presentation and indicated that the governing body will be reviewing the Zoning Board’s resolution granting the use variance. A follow up presentation will be scheduled to address questions or concerns the governing body may have at that time.

ORDINANCE FOR INTRODUCTION

None

ORDINANCE FOR PUBLIC HEARING/ADOPTION

None

RESOLUTIONS

#016-2020 RESOLUTION ADOPTING THE FEE SCHEDULE FOR THE BOROUGH OF MENDHAM FOR CALENDAR YEAR 2020 [Tabled to February 12, 2020]

Council President Badal moved to table Resolution #016-2020 to the February 24th meeting. Motion seconded by Council Member Andrew. A voice vote was taken with all in favor.

Resolution #016-2020 was tabled to the February 24, 2020 meeting. No action was taken by the Council.

#042-2020 RESOLUTION AWARDED A CONTRACT FOR BIOASSAY TESTING SERVICES AT THE SEWAGE TREATMENT PLANT

There was no Council discussion.

Motion to Approve: Council Member Martin
Second: Council President Badal
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nays: None

#043-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO KSI PROFESSIONAL ENGINEERS, LLC FOR STRUCTURAL DESIGN SERVICES - GARABRANT CENTER HVAC UPGRADE PROJECT

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrew
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nayes: None

#044-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO KSI CONSULTING ENGINEERS, LLC FOR MECHANICAL, ELECTRICAL AND PLUMBING DESIGN SERVICES - GARABRANT CENTER HVAC UPGRADE PROJECT

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council Member Andrews
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nayes: None

#045-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PAULUS, SOKOLOWSKI AND SARTOR, LLC FOR CAPITAL/WRF IMPROVEMENTS PHASE 2

There was no Council discussion.

Motion to Approve: Council Member Kelly
Second: Council President Badal
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nayes: None

#046-2020 RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO FERRIERO ENGINEERING, INC. FOR THE DEAN ROAD IMPROVEMENTS SECTION 1 PROJECT

There was no Council discussion.

Motion to Approve: Council Member Martin
Second: Council President Badal
Ayes: Andrew, Andrews, Badal, Kelly, Reilly, Martin
Nayes: None

#047-2020 RESOLUTION AUTHORIZING THE PURCHASE OF SMARTPHONES AND WIRELESS SERVICES FROM VERIZON WIRELESS THROUGH THE NEW JERSEY STATE CONTRACT PROGRAM

Mayor Serrano-Glassner asked for a motion to remove Resolution #047-2020 from the agenda.

Council Member Andrew moved to remove Resolution #047-2020 from the agenda. Motion seconded by Council Member Martin. A voice vote was taken with all in favor.

Resolution #047-2020 was removed from the agenda. No action was taken by the Council.

#048-2020 RESOLUTION AUTHORIZING PAYMENT OF SPECIAL MASTER FEES IN THE LITIGATION ENTITLED, IN THE MATTER OF THE APPLICATION OF THE BOROUGH OF MENDHAM, DOCKET NO. MRS-L-1637-15

There was no Council discussion.

Motion to Approve: Council President Badal
Second: Council Member Andrew
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nayes: None

ADMINISTRATOR'S REPORT

Ms. Bushman provided a copy of her Administrator's Report dated February 12, 2020 to the Mayor and Council. There was no Council discussion.

Ms. Bushman reported that Doug Wright will be retiring after 34½ years of service to the Borough. Mr. Wright was in attendance and briefly reflected on his tenure with the Borough, thanked his staff and provided his well-wishes.

COUNCIL COMMITTEE REPORTS

Finance [Standing Committee of the Council]

Council President Badal reported that the Finance Committee is reviewing the proposed 2020 Fee and Rate Schedule, as well as the 2020 capital budget requests.

Board of Health

Council Member Andrew reported that the Board of Health introduced an ordinance to update its fees and rates at its February 5th meeting.

Recreation and Parks [Standing Committee of the Council]

Council Member Andrew reported that the Recreation Committee met on February 20th. Construction of the Westfield carriage house has begun and the tennis court project is underway. The Food Truck Festival is being planned for the fall.

Board of Education

Council Member Andrew had nothing new to report.

Public Safety [Standing Committee of the Council]

Council Member Andrews began his report by again congratulated Lt. Joe Pirillo, who was in attendance in Chief Camoia's place, on his promotion. He then reported that a vendor has been chosen for the "Hometown Heroes" veteran banner project and mentioned that \$300 has been raised to date. (Tax-deductible donations can be made to *Marine Care*, a 501c3 non-profit organization.) Six to ten banners honoring Mendham Borough veterans will be displayed along Main Street from Memorial Day through Veterans Day. Because Mendham does not have an American Legion or VFW Chapter, Council Member Andrews suggested that the Borough establish a Veterans Advisory Committee to help promote a veteran friendly community.

Council Member Andrews provided an update on the Dean Road traffic study as a follow to Councilman Reilly's inquiry at the January 27th meeting. He reported that he received an email from Cheryl Brown submitting a petition from 23 Dean Road residents agreeing to lower the speed limit to 25 MPH. He further mentioned that he had counted 60 homes on the street. The Public Safety Committee met and agreed to follow through with its plan to budget for four more digital "Your Speed Is" signage in the 2020 budget. If approved, and once the 2020 budget is passed in April, two digital signs would then be permanently installed on Dean Road, one in each direction. Chief Camoia and the Public Safety Committee would continue to monitor the traffic and re-evaluate the situation after three months. Council Member Andrews mentioned he would relay this information to Cheryl Brown.

Council Member Andrews advised that JCP&L will be installing a new street light at the intersection of Main Street and Orchard Street to illuminate the pedestrian crosswalk. He lastly reported that an OEM meeting has been scheduled for February 24th.

Personnel [Standing Committee of the Council]

Member Martin reported that interviews will be scheduled for a part-time tax collector once the job advertisement ends on February 14th.

Public Works and Utilities [Standing Committee of the Council]

Council Member Kelly reported that a meeting was held to review the status of the Water Reclamation plant upgrades and financing. The Garabrant Center HVAC project was also discussed at that meeting. He reported that both projects are on schedule.

Land Use [Standing Committee of the Council]

Council Member Reilly was absent. There was no report.

ECOSST Committee

Council Member Reilly was absent. There was no report.

ATTORNEY'S ITEMS

Mr. Semrau advised that his office will be preparing all legislation required to implement the affordable housing plan. He also complimented the Borough's police promotional process, which he mentioned proved to be efficient and seamless.

MAYOR'S ITEMS

Mayor Serrano-Glassner reported that West Morris Mendham High School students will be holding a "Feed the Heroes" event again this year to honor local veterans. The program's marketing committee requested the Borough's participation in promoting the event in the community. Information will be posted on the website and social media.

PUBLIC COMMENT – AUDIENCE PARTICIPATION:

Mayor Serrano-Glassner opened the meeting for public comment and invited any member of the public to be heard.

Ron Weissman, 15 Tempe Wick Road, Mendham presented brochures and materials concerning veteran services that are provided by state and county agencies and inquired if the materials could be displayed in the Phoenix House. He also inquired whether Borough officials would consider appointing an individual to serve as the point of contact for local veteran issues and inquired if officials would reach out to our state representatives to sponsor legislation seeking to increase the \$250 Veterans Property Tax Deduction. Mr. Weissman further inquired what agency is responsible to maintain the storm water detention basin at the Cold Hill Office Park and commented that the gabion wall is beginning to collapse. Lastly, he commented that the guardrail at the Cold Hill Road/Tempe Wick Road intersection needs to be replaced.

Seeing no one else wishing to speak, Mayor Serrano-Glassner closed public comment and proceeded with the next agenda item.

APPROVAL OF VOUCHERS

Bills List prepared by the Chief Financial Officer dated February 12, 2020.

Motion to Approve: Council Member Andrew
Second: Council President Badal
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nays: None
Abstain: Council Member Andrews abstained on vouchers concerning "Aid to Volunteer Ambulance Squad." Council President Badal abstained on voucher #8963.

The Bills List dated February 12, 2020 was approved.

EXECUTIVE SESSION

#049-2020 A RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12b

The Mayor and Council of the Borough of Mendham will adjourn into closed session to discuss the following subject matter without the presence of the public in accordance with the Open Public Meetings Act exemptions, N.J.S.A. 10:4-12b:

1. Attorney-Client Privilege: Proposed Land Use Board Ordinance

Motion to Approve: Council Member Andrews
Second: Council Member Martin
Ayes: Andrew, Andrews, Badal, Kelly, Martin
Nays: None

The Mayor and Council adjourned in to Executive Session at 9:20 p.m.

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The Mayor and Council returned to Open Session at 9:35 p.m.

ADJOURNMENT

Having no further business to conduct, Mayor Serrano-Glassner asked for a motion to adjourn.

Council Member Andrew made a motion to adjourn. Council Member Andrews seconded the motion. Upon a voice vote, the motion was passed unanimously.

Meeting adjourned at 9:35 p.m.

The next meeting of the Mayor and Council of the Borough of Mendham will be held on February 24, 2020 at 8:00 PM in the Garabrant Center, 4 Wilson Street, Mendham.

Respectfully Submitted:

Robin R. Kline

Robin R. Kline, MAS, RMC, CMR
Borough Clerk
BOROUGH OF MENDHAM